YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	JANKI DEVI MEMORIAL COLLEGE
• Name of the Head of the institution	Prof Swati Pal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01149876630
• Mobile no	9911144156
• Registered e-mail	principal@jdm.du.ac.in
• Alternate e-mail	info@jdm.du.ac.in
• Address	Janki Devi Memorial College
• City/Town	Sir Ganga Ram Hospital Marg Rajinder Nagar
• State/UT	New Delhi
• Pin Code	110060
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**University of Delhi**
• Name of the IQAC Coordinator	**Prof Payal Nagpal**
• Phone No.	**01149876630**
• Alternate phone No.	**01149876630**
• Mobile	**9811408751**
• IQAC e-mail address	**jdmciqac@jdm.du.ac.in**
• Alternate Email address	**payalnagpal@jdm.du.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://jdm.du.ac.in/pdf-2022/AQAR-2022-23.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://jdm.du.ac.in/Academic-calendar/Academic-Calendar-2023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**A+**	**3.43**	**2023**	**11/04/2023**	**10/04/2028**
Cycle 1	**B++**	**2.76**	**2017**	**12/09/2017**	**11/09/2022**

6.Date of Establishment of IQAC	**12/01/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Salary	UGC	2023-24	41,68,00,000/-
Institutional	Pension	UGC	2023-24	19,52,86,000/-
Institutional	Non Salary Grant	UGC	2023-24	30,00,000/-

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC has been successful in imbibing quality consciousness among staff. The college is NIRF accredited and has also renewed its ISO 21001:2018 and ISO 9001:2015 certifications. These are testimonials to the college having institutionalized the quality assurance strategies and processes. • IQAC has institutionalised a three-pronged approach—meticulous planning, assessment and feedback for establishing and enhancing quality in all aspects of teaching-learning. Workload planning, work allocation, distribution of assessment heads for IA and CA, precede the teaching process.

Effective delivery of course curriculum, syllabus completion, identification of slow and advanced learners, conduct of remedial classes, conduct of internal/continuous assessment and final examination are planned. All this helps in establishing the goal of Outcome Based Education (OBE). Further, assessing achievement of Learning Outcomes (LOs) through result analysis, course/programme exit surveys and feedback from all stakeholders along with action taken creates a robust process to enhance quality. A rigorous External Academic Audit helps map performance indicators at various levels—teachers, students, institutional. The conduct of internal audit and external audit, as mandated by ISO enhances quality processes in teaching-learning. Keeping in mind the NEP requirements, IQAC initiated a special portal for the students to opt for various options under AEC, SEC, GE, DSE, VAC providing greater transparency and flexibility; the process ensures smooth allocation of a variety of courses depending on students' options. They are also given a chance to change their course based on the college guidelines. This helps students map and record their courses from first semester onwards. IQAC and the NEP committee in collaboration with the college Cluster Committee organises an orientation for the students to apprise them of options within the Central Cluster and the possibility of new courses within it. • Template based approach for standardising quality assurance strategies: IQAC initiated templates for planning and execution. All college events were planned and mapped through templates such as Department Planners, event report etc. At the end of each semester, all entities were expected to map targets achieved. Templates for Add-on courses established a uniform process for course planning, execution and certification. A new template to address the Slow and Advanced Learners was devised. Learner levels are identified through a subject specific diagnostic test at the beginning of each semester. Teachers address the specific requirements of learners through remedial classes for slow learners. Special sessions and readings are conducted for advanced learners through bodies like the research centre. For other students who wish to be a part of the remedial classes, a notice is taken out. Students contact teachers for their requirement for remedial class. Teachers also take initiatives to hold remedial class as per students' class performance. • Keeping in view the Peer Team recommendations, IQAC set up a Centre for International Programmes to promote global outreach and help establish international collaborations. The college signed 5 MoUs with Universities abroad to promote knowledge sharing and a free exchange of ideas. This aims to promote an inter-cultural dialogue between students-and-faculties from the college-and-International-universities. The college signed International Collaborations/MoUs with Republic of Uzbekistan Oriental University,

Tashkent, (05/01/2024), Samarkand Institute of Economics and Services, Samarkand (08/01/2024), Tashkent State University of Oriental Studies, Tashkent (19/01/2024), Research Centre for the Study of Eastern Culture and Heritage, Tashkent State University of Oriental Studies, (19/01/2024) and Research Tourism Development Institute (19/01/2024). • IQAC believes in and advocates a policy of inclusion. In keeping with the spirit of the National Education Policy (NEP), the college has integrated inclusivity as a good practice to be emulated and executed in all activities of the Centres and societies. In this regard, IQAC set up a Centre for the Study of Disability Inclusion (CSDI). The centre aims to provide sensitization about the differently abled to move towards a more holistic environment. It promotes inclusivity, trains students to become responsible citizens, and to reach out to society, CSDI address the challenges faced by Persons-with-Disabilities (PwDs). It promotes empathy-compassion-and-inclusion amongst the teaching-and-non-teaching-staff-and students, transforming them into ambassadors-of-change in society. The centre also fills the existing-gap relating to the-study-of-disability and create an-inclusive-and-participatory environment for PwDs. Along with this IQAC encouraged the planning and execution of several other extension and outreach activities under its centres, societies and clubs. Students, faculty and all stakeholders are part of this process of integration. Conferences, seminars, talks, workshops and activities work towards providing the requisite exposure to our students at the national and international level. Field trips are organised to understand different cultures within the nation, at the same time, our efforts at internationalisation provide the students with an understanding of different cultures abroad. The institution cultivates an innovative and collaborative environment that encourages faculty and students to engage in cutting-edge research and development. By fostering knowledge sharing through seminars, workshops, and conferences, the institution promotes the generation of new ideas and solutions. • IQAC promotes a strong research ecosystem and an entrepreneurial mindset in the students. The Research Centre of the college conducts several activities to promote a research environment. 37 workshops and seminars were conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship. Value Added/ Add-on courses/ Skill Enhancement programmes help bridge the gap between academic and professional knowledge through industry-academia linkages. Perspectives the college journal fosters a research environment. The college offered several Value Added/ Add on and skill based courses this year. Training programmes were conducted for the faculty and non-teaching to keep them updated about developments in the academia. Conferences/Seminars/ Workshops have been conducted in various

fields. Several talks, discipline specific, interdisciplinary and pertaining to life and society have been organised. The Entrepreneurship Cell and the Incubation Programme "Project-Anupam" has become a catalyst for innovation by fostering ecosystems that encourage the creation and transfer of knowledge. Initiatives like innovation workshops and entrepreneurship programmes enable students to develop and commercialize their ideas. By facilitating partnerships with businesses, government agencies, and other academic institutions, the incubation programme ensures that knowledge generated within their walls has real world application. These endeavours have established a vibrant research culture and solidified the institution's reputation for encouraging innovative and critical thinking.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Compliance with Peer Team Recommendations	**A Centre for International Programmes was set-up to promote global exposure. The Centre worked successfully and signed five MoUs with universities abroad.**
To increase sensitisation towards the differently abled and create an equitable atmosphere for them	**Centre for the Study of Disability Inclusion was set-up. 2 MoUs were signed with schools to increase sensitisation and to reach out society through extension activities.**
To create an e-enabled IQAC system to implement uniformity in planning and execution of all activities:	**Templates were devised and put up in the college domain for easy access. All college events were planned and mapped through templates such as Department Planners, event report etc. At the end of each semester, all entities were expected to map targets achieved. Templates for Add-on courses established a uniform process for course planning, execution and certification.**
To further enhance infrastructure	**At present we have 19 Classrooms with Smart Boards, A Computer Lab upgraded with 60 new All-in-One Desktop Computers, procured 100 desks for Classrooms and approx. 200 desk and chairs were repaired.**
To ensure hundred percent ICT literacy in the college	**Department specific ICT workshops were organised to promote the use of ICT in pedagogy. A door to classroom approach was adopted and specially designed workshops were organised for all stakeholders including non-teaching. A special session for**

	the karamchari workers in the college was organised to equip them with basic understanding of ICT usage.
To encourage a model of participative governance	the Students' Union conducted department wise mentoring sessions for other students. They actively conducted cleanliness and discipline drives in the college.
To make the e-governance policy more robust:	A more expanded committee to address issues related to e-governance was set-up in the college.
To strengthen linkages with the industry:	More industry linkages were established to offer greater placements and internships.
To conduct IQAC specific sessions:	Sessions on research, IPR, Research Methodology, POSH, Code of Conduct and others were organised through the year. Workshops for the non-teaching staff were organised.
To conduct faculty training programmes	As the college conducted permanent appointments for all departments, two Faculty Induction Programmes (FIP) were conducted by the college in collaboration with GAD-TLC (now GAD-MMTTC). 2-day ISO Training for faculty was conducted and 25 staff members are Certified ISO 21001:2018 Internal Auditors. 1-day Refresher Course for existing 20 Internal auditors and 1-day Risk Assessment Programme for existing and new Internal Auditors was conducted.
To promote and execute the spirit and letter of the NEP policy	A special portal was designed for students to easily navigate and exercise their choices for the various optional courses.

	Mobility was also provided through the Cluster colleges of the Central Cluster.
Vibrant approach	JDMC is one of the fifteen nodal centres for promoting G20 activities and the country assigned to us is Argentina. Events were conducted successfully by the college.
To encourage research through the research Centre of the college	A Research Advisory Board was constituted to create a strong research environment in the college. Several activities were conducted under the aegis of this centre. 6 International and 5 National Conferences including a Young scholar's Conference was organised by the college.
To maintain and further strengthen our best practices	The college continued to maintain its best practices such as green practices in the college, ISO accreditation, Departmental external audit to name a few.
To encourage more placements and internships	More companies were contacted for placements and more students underwent internships
Feedback	In line with the Raj Bhasha programme feedback forms were translated into English. This also helped expand feedback database

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	13/12/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	19/03/2024

15.Multidisciplinary / interdisciplinary

University of Delhi implemented National Education Policy (NEP) 2020 at its undergraduate programme through its Undergraduate Curriculum Framework 2022 (UGCF 2022) from the academic year 2022-23. The college has made a seamless transition to NEP 2020. It has successfully provided sufficient choices to students admitted in 2022-23 to UGCF 2022. The college follows the National Education Policy (NEP) as implemented by the University of Delhi. In keeping with the spirit of the NEP, and the NEP curriculum, the college provides options to students in a variety of courses—AEC/SEC/GE/DSE/VAC along with the option of minor discipline. GE courses offered by the departments provide the students a chance to do a Minor in another discipline. The college has systems in place to ensure timely completion of the process of making course choices by the students to ensure multidisciplinarity/interdisciplinarity. A specially designed portal helps the students navigate and select the courses offered by the departments. JDMC has been designated as Hub College for the Central Cluster comprising 9 colleges by the University of Delhi to provide more choices to students by providing mobility in AEC/SEC/VAC courses within the colleges of the Central Cluster. JDMC coordinates the choice of courses as well as their time-table among the member colleges of the cluster. Orientation sessions are conducted to provide awareness about the different courses offered in the Cluster. In case a student opts for a course not available in the cluster, the college facilitates the same through the University Department. All this creates both interdisciplinary linkages and encourages a multidisciplinary approach. To familiarize teachers with new courses, orientation sessions have been conducted by the college and teachers have been facilitated to attend FDPs/workshops organized by the University or other colleges. The website has been duly updated to provide easy access to the faculty and students.

16.Academic bank of credits (ABC):

JDMC follows the policy of the Academic Bank of Credits (ABC) as per the University of Delhi guidelines. ABC Id of the college students are added at the time of submission of the Examination Form on the University Samarth Portal www.slc.uod.ac.in. This helps the students understand their credit collection and how they can accrue more

credits. This is in line with the NEP policy as per University of Delhi guidelines.

17.Skill development:

In keeping with the spirit of the NEP, the college offers several curriculum-based Skill Enhancement Courses (SEC). These help the students to develop several skills to supplement their undergraduate course. It also helps them explore career options for the future. The NEP focuses on holistic education with special emphasis on skill development to improve the employability of students. It provides for Skill Enhancement Courses (SEC) aiming at hands-on-training and improving competencies; and taking up of internships/apprenticeships . Apart from the curriculum-based courses, the college offers several skill-based Add-on courses in a variety of fields to help students develop diverse skill sets along with their undergraduate programme. In recognizing the importance of skill development, the Centre for Career Counselling, Career Opportunities and Skill Enhancement, set-up in 2020-21, provides a wide range of Add-on/value-added courses to help acquire an added advantage to compete in today's globalized job market. In 2023-2024, fifteen add-on/value- added courses were offered to students. In 2023-2024, the college collaborated with JDVC for the add-on course in Spanish language. All this helps create an entrepreneurial ecosystem in the college. The Entrepreneurship Cell of the college organizes talks, discussions and competitions for students to apprise them about the journey of setting-up business, and also to encourage students to think originally and innovate. Incubation Programme "Project Anupam" provides training, support and guidance to budding student entrepreneurs. Large number of students took up internships, many of which were provided by college Career Opportunity Cell. In addition, all departments and many societies conduct workshops/seminars/webinars on enhancing soft skills of students. The college also provides foundation classes for competitive examinations (Pratibha). The college also provides platform to students to hone their leadership skills. Students can become office-bearers in department associations and societies/clubs/Centres. They can also be a part of college-level Students Union. The college initiated a Student Mentoring Programme under which members of Student Union mentored the students and strengthened their leadership and mentoring skills. Clubs and Societies provide training to students to develop their talents which they can explore on the professional front as well such as in dance, music, drama, writing and public speaking. JDMC campus houses Janki Devi Vocational Centre (JDVC), set up under the aegis of the college Trust. It offers job-oriented/ entrepreneurship-enabling

courses to women such as Computer Software Applications, Secretarial Practice and Office Management, N.T.T./NPTT, Fashion Design Technology, Textile Design, Interior Designing, Fine Art, Garment Manufacturing Technology, Digital Marketing, Data Analysis, Cosmetology, Media, Travel & Tourism etc. Many students of our college benefit from these courses. JDMC finds itself well prepared to provide skill development courses and contribute to the national cause of increasing employability among young graduates.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To promote the awareness of Indian Knowledge Systems (IKS) the college runs a Centre for Universal Values and Ethics (now renamed Centre for the Study of Indian Knowledge Systems). Several activities have been conducted under the aegis of the Centre. An International Conference on "Indigenous Knowledge Systems and their Relevance in Contemporary Times", Sponsored by Indian Council of Social Sciences (ICSSR) was organised in April 2024. A seminar was organised under the Jagat Guru Shankaracharya Lecture Series, Bhartiya Bhasha Samiti, Ministry of Education , Government of India. The theme of the seminar was, "Proponent of national and spiritual unity : Jagadguru Shankaracharya". The centre also organized a seminar on the theme "Justice , Equality and Dignity" under the Jan Bhagidari Program, as part of G-20 celebrations. JDMC has always promoted Indian Knowledge Systems. The college offers B.A. (Hons.) Hindi and B.A. (Hons.) Sanskrit. Students can choose Generic Elective (GE)/ Skill Enhancement courses (SEC)/ Value addition Courses (VAC) in Hindi and Sanskrit. They are offered different language choices Hindi, Sanskrit in college and other Indian languages within the Central Cluster. Music ('Hindustani Music') is one of the subjects taught to students of B.A. (Programme). Bhartiya Bhasha Samiti was set up in 2022-23 to promote Indian languages and several events have been organized throughout the year. JDMC has many societies that have been actively promoting rich cultural heritage of India in line with the vision of IKS and that of NEP. These include Hertiage Club, Spic Macay, Kalakriti- The Art Club, Hindi Debating Society (Abhivyakti), Hindi Dramatics society (Anubhuti), Sanskrit Society (Samsrishti), Indian Classical Dance Society (Nupur), Indian Classical Music Society (Sarang), the Spiritual Consciousness Cell (Chetna), Folk Dance Society (Jhankaar). Many of our other societies are also christened in Hindi. To name a few, JDMC-Incubation Programme runs under the name 'Project Anupam', Finance and Investment Cell is called 'Aamdani', Environment Club is called 'Avani'. To provide a visual dimension to the inculcation of the Indian knowledge system, the college

undertook to get the pillars in the Library painted with Indian art forms; these are a visual delight as well as a rich source of knowledge. The College Prayer is in Sanskrit and is published in the prospectus, displayed on the website and is recited at all college functions followed by lamp-lighting, a traditional Indian custom. The college has offered various Add-on courses pertaining to IKS in the past, such as 'Vedic Maths', Sanskrit grammar and spoken Sanskrit. Departments also hold talks that focus on IKS. 'Sanskrit Diwas' is celebrated with recitation (Ved Mantra Path) and quiz competitions. Hindi Saptah' is organized as an annual feature. Language labs have been set up for six languages including Hindi and Sanskrit. Yoga workshops are regularly held for students and staff. The college has been working towards the cause of promoting IKS and is committed to continue and strengthen its efforts in this regard.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The NEP is based on the model of Outcome Based Education (OBE). The OBE model is implemented and executed as per the NEP guidelines. The OBE model helps the faculty align their teaching pedagogies with Learning Outcomes (LOs). The departments focus on Course Outcomes (COs), Programme Specific Outcomes (PSOs) and the larger Programme Outcomes (POs). These are documented semester wise and followed in teaching practice. The teachers prepare Teaching Plans at the beginning of the semester to achieve the desired LOs. In the new system, the teachers also align planning of Internal Assessment (IA) and Continuous Assessment (CA) with LOs at the beginning of the semester and apprise the students of this planning. all this helps in achieving the desired and expected LOs. These are assessed through result analysis, course/programme exit surveys, a rigorous External Academic Audit and feedback from all stakeholders along with action taken to strengthen achievement of LOs. Learner-centric pedagogies and modes of assessment are designed keeping in mind the intended learning outcomes that are duly communicated to all stakeholders. The teaching plans are prepared by faculty members keeping in mind the academic calendar, curriculum and its learning outcomes. The college has devised mechanisms to assess the extent to which the programme outcomes (graduate attributes), programme-specific outcomes and course outcomes (POs, PSOs and COs) have been achieved. The Course Exit Surveys are conducted at the end of each semester and Programme Exit Surveys are conducted towards the conclusion of the programme. The students' feedback is used to devise the action plan so as to improve the academic performance in future.

20.Distance education/online education:

The college follows the guidelines of University of Delhi. All courses are offered as per University guidelines in the offline mode. However, the standard degree courses in offline mode are supplemented through online education in various forms--Add-on Courses, Seminars, Conferences, Lectures in the online mode. Lectures are also offered through the college E-Resource Centre where the teachers record discipline specific and other lectures. The college also provides access to articles, journals, magazines and other online platforms to the students. Numerous add-on courses, webinars and FDPs were organized by the college in the online/distance mode.   The college has annually upgraded its ICT infrastructure. The college conducted several capacity building programmes to equip the faculty and students with the necessary skills. The library provides e-access to its resources through NLIST. The college uses ERP modules and has increased the use of E-governance. The E-Resource Centre set-up in 2020 has an online repository of knowledge and facilitate e-access of learning materials in digital format. The college has made worthy additions to its physical and ICT resources: Subscribed to Zoom (500 participants) and Google Meet (250 participants), upgraded ICT facilities in classrooms with more Smart Boards, maintained Lecture Capturing System/ Recording Room to generate e-resources. Many of our faculty members have contributed to e-content for DU, IGNOU, SWAYAM, CEC etc. Few have contributed to MOOCs as well. The college encourages faculty to organize as well as attend FDPs for MOOCs, and increase their participation in MOOCs. The college is an NCWEB Centre for last several years and served as the SOL Centre for a few years for the University of Delhi. The college has sufficient exposure to virtual/blended modes and feels prepared enough to meet the expectations of NEP that promotes distance and online education to increase students' enrolment as well as widen their choices. All these provide holistic education to the students.

Extended Profile

1.Programme

1.1   **654**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **3398**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **810**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **1204**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **155**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **169**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**654**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**3398**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**810**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**1204**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**155**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**169**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**77**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**591.85**
4.3 Total number of computers on campus for academic purposes	**1006**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

JDMC is a constituent college of the University of Delhi and follows its academic calendar, curriculum and the University guidelines as per the National Education Policy (NEP). The planning for the forthcoming semester is completed in advance so that classes begin as per the university schedule.

- **Workload-distribution-and-dissemination is the first step taken by all departments.**

- **Timely preparation-and-circulation of centralized/departmental Timetables.**

- **Advance choosing of optional papers GEC/SEC / VAC /DSE courses by students**

- **Synchronizing the college-and-university calendar-of-events.**

In following the University curriculum, the college ensures that there is:

- Preparation of comprehensive teaching plan, syllabus-planning for course completion.

- Use of student-centric and ICT mediated pedagogies to deliver the curriculum and ensure programme/course outcomes

- Adherence to a new initiative to map learner-level-and-progress—the Slow and Advanced-Learner-Template. Remedial classes for Slow learners and development of critical-thinking-skills for advanced-learners are further enabled.

- Continuous evaluation to assess effective-curriculum-delivery.

- A rigorous mentor-mentee system and grievance mechanism to address any emergent academic/other issues.

- Add-on/Value added/skill development courses/extra-curricular activities are offered to enhance the skills and knowledge of the students keeping in mind the new NEP.

- Regular academic-auditing of departments, including for the ISO-certification acts as a strength.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.jdm.du.ac.in/pdf/policy-documents/Policy-on-Curriculum-Delivery.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is adhered to as issued by the University of Delhi and the college prepares its calendar in accordance with the same.

- The calendar is up on the website and shared with all students and teachers at the beginning of the session.

- All important dates are duly noted, related to beginning and end of the term, dispersal of classes, internal evaluation, semester-end exams, and mid-semester breaks.

- Teaching plans are made as per the University academic calendar.

- Department and general student orientation sessions outline university timelines, course structures and other important components.

Teaching and evaluation sync with the Academic and College Calendar.

- Lesson plans are formulated by teachers for due completion of syllabus.

- As per the NEP, student's assessment takes place through continuous assessments, assignments, class- tests/ presentations/ projects/ viva, practical's etc.

- Internal assessment is calculated and shared with students for reporting any discrepancy and resolved.

- Final assessment marks are submitted to the university portal within the stipulated time period.

- Add-on courses/ certificate courses/ workshops are piloted regularly to enhance the knowledge and soft skills of students. These courses work in balance with the University examination timelines as well.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.jdm.du.ac.in/academic-calendar.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

205

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college follows a multi-pronged approach to foster-human-values-and-professional-ethics among students and makes them aware of and sensitive to gender-and-environmental-issues. All departments of the college have courses in their curriculum dealing with issues concerning gender, environment, sustainability, and human values. Students are sensitized to the issues through these courses.

Besides the curriculum, these issues are addressed in the following ways:

a. Dedicated Centres/societies/clubs focus primarily on the issues of ethics, gender, values and environment

- NCC

- **NSS**

- **Avani- The Environment Club**

- **Chetna- The Spiritual Consciousness Cell**

- **WDC**

- **GirlUp-Nitara**

- **Centre-for-Gender-Equity-Studies**

- **Centre-for-Extension-and-Outreach-Activities**

- **Centre for the Study of Disability Inclusion**

- **Centre for the Study of Indian-Knowledge-systems (formerly, Centre for Universal values and ethics)**

b. These issues are also taken up by departments and societies. Webinars, competitions, workshops are held on these issues.

c. Gender sensitisation sessions are held for students and staff.

d. Add-on courses on these issues are offered.

e. Research projects based on these topics are undertaken by students and faculty under the Research Centre of the college—Milestone-in-women's-rights in India: "Myth or Reality, Climate-Change and its Impact-on-Women's-Health: An Ethnographic Study, The Experiences of Visually-Impaired-persons in Accessing Public-Transport-in-Delhi: Accessibility, Affordability and Hate-Attacks, etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

36

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

2984

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.jdm.du.ac.in/feedback-mechanisms-2023-24.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.jdm.du.ac.in/feedback-mechanisms-2023-24.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1188

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

679

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college adopts various measures that cater to the needs of both, slow- advanced learners. As an IQAC-initiative a new-template has been devised to map learner-levels. A diagnostic-test helps the teacher to identify learner-levels and s/he addresses the concerns accordingly. For slow-learners, remedial-classes are held regularly to resolve their problems. Financial-support is provided to the needy-students. Counselling-committee organises counselling-sessions for students to help them cope with psychological-problems.

Remedial-Classes Link:https://jdm.du.ac.in/pdf/remedial-classes/remedial-classes-2023-24.pdf

Advanced-learners are encouraged to take-up research-projects under different initiatives of the Research-Cell of the college. Students also get opportunities to attend research-methodology sessions and publish their work.These students are encouraged to refer to advanced-readings by faculty-members.

Research-Methodology Workshops Link:

https://jdm.du.ac.in/pdf/initiatives/2024/2-2-1-RM-Workshops-of-various-departments-new.pdf

Link of students research-project under research-center [https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.jdmccentres.in%2Fpdf%2FStudent-Projects%2FKhoj-projects-23-24.xlsx&wdOrigin=BROWSELINK]

All students are encouraged to ask questions in and outside the classrooms. They can interact with the faculty during contact-periods, mentor-mentee sessions, remedial-classes,etc. Numerous seminars and skill oriented events are organised by various-societies and centres of the college to widen their knowledge-

base. Departments also organise curriculum-based seminars and provide hands-on training for internship opportunities. Besides this, the college also offers many self-financed add-on courses for all students to increase their academic and non-academic knowledge-base. [http://jdmccentres.in/add-on-courses.html]

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/slow-and-advanced-learners.html
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3398	155

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Faculty uses student-centric methods, such as experiential learning, participative learning;problem solving methodologies are used for enhancing learning experiences and creating a-proactive-learning environment.

1. Experiential Learning: This approach enables students to examine questions and encourages creative problem-solving. Faculty members connect classroom learning to real-world-scenarios-through-activities-like-educational-trips-Industrial visits-and-Heritage walks. Expert talks-webinars-workshops-conferences supplement this process. Additionally, skill-enhancement is promoted-through-add-on courses. Students are also encouraged to engage in research-projects through the college's Research-Cell. Practical training sessions are held in labs to provide hands-on experience with software such as Mathematica, statistical software, R, and Tally.

Extracurricular activities, including Role-playing-Yoga-Aerobics-self-defence, and Taekwondo, are offered to support students'-mental-and-emotional-well-being.

2. **Participative Learning:** A key tool in the classroom, participative-learning encourages active-student-involvement in the teaching-process. Students are motivated to present papers at seminars-conferencesand publish-in-journals, as-well-as participate in group discussions and debates. Interactive-teaching-methods that include quizzes, project work, role-playing, case studies, flipped classrooms, internships, film screenings, YouTube lectures, workshops, and skill-based add-on courses are designed to foster-a-dynamic-and-inclusive-learning-environment.

3. **Problem-Solving Methods:** The college promotes the development of problem-solving skills through remedial-classes-for-slow learners and peer-mentoring or group-learning-sessions which help students-to-improve-interpersonal-skills, presentation-and-communication abilities. Regular-feedback-from-students during departmental-Student-Faculty-meetings ensures-continuous-improvement in student performance-and-learning experience. Additionally, an online e-repository has been created to provide students with access-to-reading-materials.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://jdm.du.ac.in/pdf/policy-documents/Policy-on-Curriculum-Delivery.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is committed to continually upgrade its ICT facilities to accommodate-evolving-teaching-methods. Regular Faculty-Development-Programs (FDPs) and training-sessions are held to improve teachers'-proficiency-in-ICT. Specialized software, including SPSS, R, and Mathematica, offers practical-experience-in-various-disciplines encourages student engagement. Online resources like e-journals-web articles-and-YouTube videos complement-traditional-learning-materials. Recorded-lectures-and-workshops further support long-term-learning. Through ICT,

teachers create a more collaborative, accessible, and enriching educational environment.

ICT Infrastructure:

- Complete Wi-Fi coverage, and audio-visual technology in majority of classrooms

- Four well-equipped-computer-labs

- Fully developed-Video-Lectures-Recording-Studio

- Automated-Library with the Integrated-Library-Management-System (ILMS), providing remote access to e-resources like NLIST and plagiarism-checking-software like URKUND. The library supports visually-impaired-students with specialized-ICT-resources.

- 19 classrooms are equipped with smart-boards, and a recording studio facilitates the creation of e-learning content.

- A language-lab supports the learning of multiple languages, including English, Hindi, Sanskrit, Chinese, German, and Spanish.

ICT Tools/ SOFTWARES:

- Google-Meet and Google-Classroom are used for online-classes-Add-on-Courses, counseling sessions-resource sharing-and-managing-assignments.

- Additional ICT tools like digital-whiteboards (Google-Jamboard, Microsoft-OneNote), PowerPoint-presentations, YouTube-videos, web-articles, and online-journals (JSTOR, E-Pathshala, DOAJ) enrich learning.

- Specialized software such as SPSS (open source), R, and Mathematica offer-hands-on-experience-in relevant-fields.

- Tools such as Virtual Visits, Online Quizzes (Google Forms, Kahoot), and specialized software like GRETL, Mathematica, LATEX, and Tally are integrated into teaching.

- **Open Broadcaster Software (OBS) for recording-video-lectures**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

155

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

155

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

100

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2025

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the internal assessment pattern as recommended by the University of Delhi. Under LOCF for III year students, there is a provision of 25 marks (in each paper) for continuous internal assessment. Under UGCF-2022-NEP, the internal assessment (IA) and continuous assessment (CA) are two-distinct-components of student-assessment. This is based on the credit weightage of the paper as per the guidelines of University of Delhi. The components of CA include project-activity, research-cum-presentation, group-discussion, problem-solving-exercises, creative-writing etc. The components of IA include test, assignment/ presentation and attendance.

The student's assessment is done on a continuous basis. Teachers

are free to devise their own criteria to assess the students all through the semester. Reassessment by way of retests, improved assignments etc. is allowed for students who missed tests due to medical issues or for reasons permitted under DU's rules such as NCC/ Sports cases. Marks of IA and CA are uploaded on the college portal for students to view. [Janki Devi Memorial College (du.ac.in)]

Keeping in line with the University-rules, the mode of IA is transparent-and-robust. In case of any discrepancy, students can approach the faculty, then the monitoring-committee to resolve IA-related-grievances, if any.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.jdm.du.ac.in/internal-assessment.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Equal opportunities are made available to all the students to put forward their grievances. For internal assessment related grievances, the college has devised a three-step mechanism.

Step1- Student approaches the concerned faculty to seek resolution

Step2- For unresolved issues, the student may approach the department's student-faculty meeting. These meetings are minuted to ensure robustness, transparency and efficiency of the grievance redressal system.

Step3-For any further unresolved grievances students can approach the Monitoring Committee of the college.

Besides this at the University level, after result declaration, if there is still any issue with the IA score, the student may approach the University to resolve the grievances through the Internal Assessment-Rectification-Request-Form. [Internal Assessment (du.ac.in)] [11112016_Exam.pdf (du.ac.in)]

The college through its website also allows students to use its Grievance redressal mechanism. [https://jdm.du.ac.in/grievance-redressal-mechanism.html]

File Description	Documents
Any additional information	View File
Link for additional information	https://exam.du.ac.in/?Internal-Assessment

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college offers all of its programs and courses in accordance with Delhi University's policies. The University of Delhi establishes the curriculum, academic objectives, and syllabus. Our organization has always made sure that we abide by any modifications to the policies or procedures that the university recommends. Teachers inform students about the curriculum and course results, which are posted on the website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.jdm.du.ac.in/program-outcomes.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution uses a system where we regularly review and track students' performance in order to evaluate the attainment of Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). To guarantee achieving the two college ensures assessing students through continuous assessments & evaluations, regular tutorials, case studies, exams, quizzes, and class discussions, remedial classes etc.

To ensure attainment of POs, the college has created an environment where students can grow personally and be prepared to become responsible, conscious citizens and people in order to guarantee that POs are attained. assisting student internship programs to provide them exposure to the actual world of work.

To evaluate attainment of POs, PSOs and Cos college undertakes result analysis of semester end-exam, carrying out program and course exit surveys on a 5-point Likert scale, Analysis and Action To be Taken Report and Analysing Student progression data is done by the college on regular intervals.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	https://jdm.du.ac.in/program-outcomes.html

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1038

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]()
Upload any additional information	[View File]()
Paste link for the annual report	https://jdm.du.ac.in/annual-reports.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.jdm.du.ac.in/iqac/feedback-Analysis/2023-24/SSS_2024.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

15.10

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

20

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

11

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution cultivates an innovative-and-collaborative environment that encourages faculty-and-students to engage in cutting-edge research-and-development. Seminars, workshops, and conferences promote new-ideas, critical-thinking and establish a vibrant-research-culture.

Research Centre: 37 workshops and seminars were conducted on Research Methodology, Intellectual-Property-Rights (IPR) and entrepreneurship. Value Added/ Add-on courses/ Skill Enhancement programmes offered by the college bridge the gap between academic and professional knowledge through industry-academia linkages. Conferences/Seminars/ Workshops and talks have been conducted in various fields. 2 Faculty-Induction-Programmes to induct faculty into academia have been conducted. Articles by students were published in the Annual College Magazine "Janki" in 3 languages. The college has an annual journal Perspectives, ISSN: 2583-4762.

Departments and societies have published different magazines-and-newsletters.

The Entrepreneurship Cell and the Incubation Programme "Project Anupam" has become a catalyst-for-innovation by fostering innovation-ecosystems for creation-and-transfer of knowledge.It enables students to become young-entrepreneurs.

Five MOUs were signed with National-and-International agencies. to encourage knowledge-exchange at the global-level.

Clubs and societies have developed students' skills through competitive-events at the college, university and national level.

The college added and upgraded its infrastructure - Sound-Recording-Studio, Smart-Boards, Audio-Systems in classrooms, Digital-Library -System, Language-Lab-Software, Computer laboratories with upgraded software and ERP-modules for administrative-processes.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

37

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

52

File Description	Documents
URL to the research page on HEI website	https://www.jdmccentres.in/research-centre.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

85

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

47

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities play a crucial role in students' overall development and enhance their knowledge-and-skills. They providereal-world-experience to students, and motivate them to engage in community-outreach-activities to gain hands-on-experience. The various centres-societies-and-departments of the college undertook several extension activities throughout the year. The four units of the Centre for Extension and Outreach Activities: NSS, NCC, Community First Initiative, and the Enabling Unit, organized activities such as, Menstruation Session Drive, Cloth-Donation -Drive, Amrit Kalash Yatra, and Cleanliness Drive, Joy of Giving Week, Mission Swades (a mission poised to combat hunger), Sensitization on Retinoblastoma (on the occasion of World Cancer Day) etc.

Project Anupam, based on a revenue-generating-model, started in 2021 under the Incubation Programme, and assisted budding-entrepreneurs in transforming their creative ideas into handcrafted products.

Rhetorque-the-Debating-Society collaborated with the Centre for the Study of Disability Inclusion to conduct a Declamation Competition on issues related to disability.

The Department of Philosophy and the Enabling Unit organized an inter-college movie screening for the students-with-disabilities to help understand how visually-challenged students can also enjoy film-screening. Chetna, The Spiritual Consciousness Cell donated

money to the NGO—The Earth Saviours Foundation. Through such community service and awareness initiatives, students engage directly with real life concerns.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File]()
e-copy of the award letters	[View File]()

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

49

File Description	Documents
Reports of the event organized	[View File]()
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File]()

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1054

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

166

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

35

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Janki Devi Memorial College offers 84 teaching and learning spaces, including 76-classrooms, of which 19 are equipped with Smart-boards including 1-classroom-with-TV. Additionally, 29-rooms feature projector facilities, including 5 computer labs-where-1-lab-also-functions-as-E-Resource-centre-with-43-laptops, 1 HDFE room, and-a-seminar hall. The college also has a fully-equipped Recording Room/Lecture-Capturing System (LCS), and Language Lab facilities catering to six languages.

The Administrative Block houses the offices of the Principal and Vice Principal, Accounts, and Administration, along with rooms for IQAC, PIO. The main block has various utilities such as a Photocopy Unit, Common Room, Music Room, Playground, 2 Open Gyms, Sports-Changing Room, Bank, Cafeteria, Nescafe Outlet, Mother Dairy Booth, Book Shop, Medical Room, and Parking. Additional facilities include Staff and Department Rooms, an Activity Room, Research Room, Career-Counselling Room, Store Room, and courts and fields for indoor and outdoor sports. The college also has an Obstacle-Training-Ground and grounds for street-play practice, NCC-drills, and event hosting.

The seminar room, staff room and department room are centrally air conditioned. The college promotes ICT with G-Suite for Google Classroom, Google Meet (250 participants), and Zoom (500 participants). The two-storey, Wi-Fi-enabled library with an air-conditioned mezzanine floor contains a diverse collection of books, articles, and journals.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://jdm.du.ac.in/infrastructure-2023-24.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

JDMC is renowned for its active-engagement with the understanding-and-promotion of our cultural-heritage through a wide-spectrum-of-activities, offering a range-of-facilities that support both cultural and physical activities. Key-amenities-include:

? An open-auditorium with 1000-seating-capacity and green-rooms.

? A library-reading-hall.

? Music-room.

? Two-Activity-rooms.

?Multipurpose ground— street-play-practice/NCC-drill-practice/hosting-events/exhibitions/ Obstacle-Training-Ground

? The corridors, utilized for exhibitions/displays/Rangoli competitions.

? A Seminar-room with seating-capacity of 150.

? A Committee-room with seating-capacity of 60.

? Physical-Education Facilities:

? A spacious 4.805-acre Playground.

? A physical-education-department-room that facilitates-activities like Yoga/Taekwondo/Table-Tennis/ and indoor strength-and-conditioning-exercises.

? An archery-field-cum-football-field.

? Facilities for athletics, including field events like shotput/discus/hammer-throw/long/high jump-pits, and javelin

areas.

Additionally, the football-field is-for advanced-players and technical/skill-practices.

? A football-field, which can be used for playing softball and baseball.

? A renovated-basketball-court enclosed by grills-with new flooring and paint.

? A multi-purpose netball and tennis-court with clay-surface.

? A designated space for powerlifting-and-weightlifting, located in the Physical-Education-Department-room.

? We have two open-gyms, equipped with eighteen machines, providing students with a range of exercise options.

? Martial-art and self-defense activities-conducted in the open-auditorium-and-the football-field.

? Aerobics and Zumba-classes for competitive-training and general-fitness.

JDMC's diverse facilities cater to a wide-range-of-cultural/academic and physical-activities for its students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jdm.du.ac.in/infrastructure-2023-24.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

49

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jdm.du.ac.in/ICT-enabled-rooms-details.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

52.36

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

JDMC Library is fully equipped to meet academic and intellectual needs of its students. Library is automated using ILMS. LsEase is an Integrated Library Management System especially designed for college libraries. JDMC Library uses Cloud based LsEase Software for its library housekeeping jobs. The college makes use of Online Public Access Catalog (OPAC). Print Resources: We have more than a lakh books. There are 14 newspaper titles with multiple copies. The college has subscribed to 71 National/ International journals/magazines. The library is connected to Delhi University network with access to DULS databases and e-resources. Library subscribes to N-LIST (a programme of INFLIBNET) to provide remote access to e- resources. Library is Wi-Fi enabled for internet connectivity. For plagiarism check, the library has access to

Turnitin software through DULS. Kindles have been provided to facilitate access to more titles. Reading Spaces and facilities: For students and faculty, the library has a separate Air-conditioned Reading Hall for faculty and students including newly constructed Air-conditioned mezzanine floor (capacity- 300+ for students), Faculty-Reading-and-Research-Room with a capacity of 24 faculty members at a time and E-resource Centre with 43 laptops.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://jdm.du.ac.in/resource-2023-24.html

4.2.2 - The institution has subscription for the following e-resources e-journals e- ShodhSindhu Shodhganga Membership e- books Databases Remote access toe-resources   A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

15.58

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

500

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is well-equipped with modern-facilities to enhance the teaching-learning experience. It features 29-rooms-with-projectors installed across classrooms, computer-labs, seminar-room, library, Principal's office, and sports-room. Additionally, there are 19-rooms equipped-with-smart-board facilities including classrooms, one-committee-room and one-recording-room and 1-classroom-with-TV. Four computer labs with LAN, Wi-Fi-connectivity and LCD-projectors, maintain a 1:1 student-to-computer ratio. Language-lab-facilities are provided for English, Hindi, Sanskrit, German, Spanish, and Chinese language. Faculty-and-students have G-Suite-access through official-email-IDs, enabling the sharing-of-materials, announcements, and access to remedial and add-on courses. The college has a PA system to convey information. The college owns 1,006 computers (desktops-and-laptops), including three-new-laptops added this year, 31 printers/photocopiers, and three-digital-display-boards, fostering a-technology-rich academic environment.

A dedicated full-time IT-consultant is employed to oversee the maintenance-and-support of ICT-infrastructure. Various ICT-initiatives have been implemented to provide-equitable-opportunities-for-both-students-and-staff:

1. Seven laptops with internet-access and NVDA (Non-Visual Desktop Access) screen-reading software, along with two scanners, are provided for the visually-impaired.

2. Plex Talks-angel-pocket-recorders are issued to visually challenged users.

3. Our library is a member of Sugamya-Pustakalaya, an online-

digital-database-of DAISY books, and provides access to students. JDMC ensures data security by using licensed antivirus software.

4. The state of art Recording-room provides a lecture capturing system which enables E-resource generation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jdm.du.ac.in/it-infrastructure.html

4.3.2 - Number of Computers

1006

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

93.41

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has well-established policies-and-procedures for managing its physical, academic, and support facilities. The Governing Body's subcommittees as also committees such as the ICT, Building-and-Maintenance, NSS, NCC, Garden, and Caretaker oversee infrastructure-management. The Environment Club also suggests improvements for sustainable-practices, while departments submit additional-infrastructure requests as needed.

Regular inspections by the Building-and-Maintenance-Committee ensure proper upkeep, and a Complaint Register is maintained for tracking issues. Equipment is maintained and covered under Annual-Maintenance-Contracts (AMC). Infrastructure-related concerns raised during monthly Student-Faculty Meetings are addressed by the administration. New facility procurements follow University of Delhi and Government of India guidelines.We have 3 caretakers dedicated to the maintenance-and-upkeep of the college.

Facility usage is governed by specific rules:

- **Classrooms/Computer Labs: Used as per the timetable.**
- **Seminar Rooms/Auditorium/Other Specialized Rooms: Bookings are managed through a register in the office.**
- **Sports Facilities: Managed by the Faculty-in-charge and Caretakers.**
- **Parking: Available for staff, teachers, and visitors.**
- **Hostel: Access is restricted for safety reasons.**
- **Library: Cards are issued to students upon admission and to faculty on appointment. Facilities are available for academic, co-curricular-and-extracurricular activities, with prior approval from the Principal.**
- **The college follows GFR 17 rules for procurement , maintenance, upkeep and disposal of equipment etc.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.jdm.du.ac.in/policy-documents.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

42

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

460

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://jdm.du.ac.in/pdf/Aqar/5-1-3-23-24.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3000

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3000

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

74

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

146

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

37

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

170

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates students' representation-and-engagement in various administrative/co-curricular/extracurricular activities.

Objective: To nurture leadership-qualities, promote teamwork-spirit, instill a sense of responsibility and prepare them for multifarious-challenges.

Students' Union at college level

Office-bearers are elected through a democratic process of voting. At times, nominations are also done. Work is carried out throughout the session under the guidance of Staff-Advisors who help organise academic/cultural-activities/Inter- college-Annual-College-Festival.

Students' representation in various committees

Students are an integral part of various committees such as

•President and Vice-President, Students' Union are members of IQAC

President: Ananya Narang Member Of ICC

President: Ananya Narang Member Of SGRC

•Part of Canteen-Committee, Discipline-Committee etc.

•Part of Department-Level Student-Faculty-Committees

Students' engagement in Department Associations/Societies/Cells/Centres

·Most departments have their own Associations.

·The college has over 30 societies/cells/clubs and 8 Centres.

All have Student Office-bearers, selected through a proper process handled collectively by faculty members and students.

Students are members of Sponsorship-team/Marketing-Team/Content-Team etc

Students' Engagement in Research Centre - In 2020-21, the college initiated a Students' Wing—KHOJ which conducts research-based-workshops, engages in research-projects with mentoring by faculty.

Many departments/societies/associations publish their magazines/blogs/newsletters. Students under faculty-mentorship play a pivotal role.

Hence, students get ample opportunities to engage as office-bearers/members in various committees/teams.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

201

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The JDMC Alumnae Association is registered under the Societies Registration Act XXI of 1860, with Registration No. S/1881/2018 dated 27th March 2018. The Alumni Association has made a financial contribution of Rs. 150,000/- to the institution during the session 2023-24. In addition to the financial contribution, the association is actively involved in providing various support services:

Alumnae Association organized the following events from 1st June 2023 to 31st May 2024.

S.No

Department

Name of the event

Date

(Year-Month-Date)

1

College Event

Annual Alumnae Meet

2024-04-06

2

Alumnae Association

Book Launch of "Sau Swar-Hundred Voices"

2024-02-10

3

Mathematics Department

Career counselling session by Alumna in collaboration with Alumnae association

2023-10-18

4

Human Development and Family Empowerment

Talk on careers in counselling psychology

2024-02-23

5

Human Development and Family Empowerment

Talk on Careers in Special Education

2024-02-13

6

Human Development and Family Empowerment

Session on Managing behaviour concerns in Children

2024-05-02

7

Sociology

Visual Narratives, Art and Graphic Design

2023-09-20

8

Sociology

Ethnography and Research, for the department

2023-10-11

9

History

Young Scholars Conference

2024-02-20

10

Economics

Career path in Government Sector

2023-11-04

11

Economics

Building Stronger Team Dynamics Through Soft Skills

2023-10-07

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission of the College enshrines the values of equity, inclusivity and social justice, on which its governance is based. The rules and guidelines of the University of Delhi and UGC constitute the broad framework of its academic administration. The University, the Governing Body and the Principal are the primary decision-making entities. The Institution strictly follows the policy of participative management by involving representatives of various stakeholders like students, teaching staff, non-teaching staff, parents andalumni in its decision-making bodies. The Governing Body, IQAC, Building and Maintenance Committee, NEP Implementation Committee are such examples. The Principal, in discussion with the teachers, takes decisions on academic matters and institutional functioning. Decentralisation of authority and sharing of responsibility with teachers is further ensured through their functioning in positions such asTeachers-In-Charge of departments and departmental associations, Conveners/Members of various committees/societies/cells/clubs and Directors of Centres. The College regularly seeks inputs and feedback from its stakeholders for continuous institutional review and development. Through its Strategic Plan, the Institution achieves a streamlined process of ideation, implementation and review ofits functioning. The IQAC, with representatives from all stakeholders, is also an effective mechanism through which inclusive management towards

quality enhancement is ensured.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/vision-and-mission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The administrative policies of the institution undergo constant revision so that the best practices of inclusive and responsible governance evolve.

One of the many examples that involved integration of all stake holders was the participation of the college in the District Eco-SDG-Championship where the common goal was ecological-sustainability and fulfilment of social-responsibility. This brought together staff, faculty, administration, support staff andstudents. The College successfully conducted 10 activities, through the coordinated teamwork of the Principal, the administrative-staff, gardeners, support-staff, 22 faculty-members and 425 students from the Department of Environment-Studies/Avani/NSS/NCC/MUN/E-Cell/Project-Anupam. For the accomplishment of this project, the College received the Certificate of District Eco-SDG Champion 2023.

Besides this the IQAC also initiated a programme of participative-governance to induct students into the practice of everyday-management of three primary campus concerns—cleanliness, discipline and mentoring. The cleanliness-team of 25 students monitored the cleaning-and-sanitation of campus-areas and mentored students on use of toilets, dustbins and other amenities. The members of the Students' Union conducted multiple peer-mentoring-sessions for students of all departments, informing them about various aspects of the College, like Library/e-Resources/attendance/website/feedback. The discipline-team of 25 students was also responsible for mentoring students and ensuring discipline in different areas of the campus.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/participative-governance.html
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is committed to achieving academic-excellence and emerging as an establishment of quality-education with a global-outlook and reach. In 2023 it constituted a Centre-for-International-Programmes (CIP) 'to expand our network of international collaborations and provide a global exposure to students' as one of the goals of the Strategic Plan.

The CIP spearheaded activities to achieve collaborations-and-projects with global-institutions. The first was with Colombo University, Sri Lanka: a series of online lectures were organised from July-August 2023 on entrepreneurship-innovation-and-sustainability. A major breakthrough was achieved when the team from the Centre visited Uzbekistan in January 2024 and successfully signed 5 MoUs with—Republic of Uzbekistan Oriental University, Samarkand Institute of Economics and Services, Tashkent State University of Oriental Studies, Research-Centre for the Study of Eastern Culture, and Heritage and Research Tourism Development Institute.

The Centre organised a three-day International-Conference on "Sustainable Development" in collaboration with the Department of Adult, Continuing Education and Extension, University of Delhi. Prof Swati Pal, Principal and Prof Payal Nagpal, IQAC Coordinator, made a joint presentation online for an International Conference by Uzbekistan-Oriental-University, on 8 February 2024; Dr Namita Sethi, presented at Uzbekistan. Besides this, experts from the UK, Italy and Bulgaria delivered lectures on educational-and-cultural-collaborations.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.jdmccentres.in/cip.html
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The University of Delhi, Governing Body and Principal are the primary governing entities of the Institution. The Principal is the Chief Executive and Academic Officer, who advises and supports all constituencies in their functioning. The Staff Council, Staff Association, Departments, Departmental Associations and Student-Faculty Committees assist in the academic and curricular functioning of the College. The non-teaching staff, headed by the Administrative Officers and Section Officers, manage all administrative matters. The Librarian and her assistant staff oversee all the activities of the Library. Similarly, the Provost, Hostel Committee andWarden supervise the functioning of the Hostel. The IQAC spearheads all activities conducted in the Institution, that are aimed at augmenting quality and competence. The various statutory committees assist the administration in specificareas of institutional functioning. The Centres constantly work to incorporate excellence in their sphere of activity. TheSocieties and Clubs facilitate opportunities for students to engage in co-curricular and extra-curricular pursuits. The Students' Union, guided by the Staff Advisors, organises student-related activities throughout the year. The organogram illustrates the hierarchical framework and structure of the Institution. The clear demarcation and definition of roles and responsibilities of each designation ensures efficient and effective functioning within the College.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/policy-documents.html
Link to Organogram of the institution webpage	https://jdm.du.ac.in/organisational-structure.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College encourages its staff to avail welfare schemes that are applicable to them as employees of the University of Delhi and GOI. The Institution has continued the process of interviews for recruitment of Assistant Professors on regular-basis, and interviews with duly constituted Selection Committee for all departments were completed by 1 August 2023; 6 departments in the AQAR year. Assistant Professors of 7 departments received confirmation after completion of 1 year of service by 30 May 2024.Casual-leave, earned-leave and childcare leave is availed by the staff, as per the provisions of University. The faculty is granted study-leave/duty-leave/extraordinary-leave/sabbatical, as per University regulations. Staff members who were appointed before 1 January 2004 receive benefits under EPF, whereas those who were appointed after, are provided benefits under NPS. PF-loan-facility is also provided to employees. Other welfare-schemes like

LTC/HTC/Children Education Allowance/Medical-Reimbursement/GIS/WUHC are also promoted, as per regulations of University and GOI. A fully-functional Medical-Room, with a nurse-and-facilities like first-aid-kit and machines for health check-up are also available; counselling-services through a qualified-counsellor are also available. Staff-housing and creche-facilities are also provided. Ramps-and-an-elevator have been installed for staff-members with physical disability. Screen-reading-software, braille signage and tactile-paths have been provided for visually-challenged-teachers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

73

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

29

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

86

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution follows the staff performance appraisal system of the University of Delhi. Appraisal for teaching staff, as per CAS-2018 guidelines, is classified into three categories (i) Teaching, Learning and Evaluation-related activities (ii) Co-

Curricular, Extension and Professional Development related activities (iii) Research Publications and Academic Contributions. The faculty fills the Annual Performance Appraisal Report (APAR). The Performance Based Appraisal System (PBAS) proforma is filled in by the faculty at the time of promotion. Confirmation and promotion of non-teaching staff is based on the submission of APAR. It is filled by all categories of Group A, B and C employees and contract officers. The main components of the APAR for non-teaching staff are - (i) Basic Information, (ii) Self-Appraisal, (iii) Appraisal by the Reporting Officer, immediately superior to the employee concerned, and (iv) Review, by the Review Officer. The external academic audit and annual self-appraisal by teachers also ensures a review of the academic quality and performance of teachers. The internal administrative and financial audit also appraises the functioning of the non-teaching staff.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/apar-forms-for-teachers.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Transparency, accountability and efficiency in all financial processes are practised by the College. It also conscientiously adheres to all the rules and regulations of the University of Delhi, UGC and Government of India. All major financial plans and decisions are taken by the Governing Body and the Principal. The institution is also in the process of digitising its financial activities to make such processes more environment-friendly and aid in efficiency and transparency.

The Section Officer (Accounts) and Administrative Officer check all vouchers, bills and registers on a daily/regular basis. The Bursar, Finance Committee and Purchase Committee are also involved in decision-making and scrutiny offinancial matters.

The annual-financial-auditing is conducted by aprofessional Chartered Accountant, registered with I.C.A.I, and the Balancesheet is displayedon the website.

The annual internal audit of the Accounts section and part of the Administrative office is undertaken by the Internal Audit Committee. The committee, composed of faculty members from the Department of Commerce, one of whom is also a CA, reviews all records and data, and makes suggestions based on their findings. Based on the Internal Audit Reports, the Accounts Department acts upon suggestions, rectifies posssible errors and thus complies by audit obeservations.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/audit-report.html
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

86.93

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The important financial decisions are taken by the Governing Body and the Principal. The Resource Mobilisation Policy provides a coherent framework for all financial operations of the institution. Multiple strategies for resource mobilisation are explored through various sources - UGC Grant, Fee Collection, Interest on Corpus, Funds from the University of Delhi, Grants from the Trust, Rent from Sport Facilities, Canteen andMobile Tower, Sponsorships andDonations. Additional resources are raised through conduct of self-financing Add-On/Certificate courses and revenue sharing under MoUs.

The college plans its expenditure which leads to a synchronised disbursal of funds for recurring expenses such as Salary, Maintenance, Purchase and procurement, Infrastructural Development, Academic activities - seminars/conferences/workshops, professional development programmes for staff, student competitions, celebration of college events, renewing library subscriptions, organising CSR activities like Blood donation camps, providing welfare measures to staff and students. The College motivates its students and staff to engage in research by providing them funds.

Financial planning is an important aspect of institutional planning, and many constituencies are asked to submit their budgetary requirements. The Principal reviews and sanctions thebudgets. The Governing Body, its sub-committees and the Principal periodically assess the financial functioning within the Institution.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/pdf/policy-documents/Policy-for-Resource-Mobilisation.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been successful in imbibing quality-consciousness among staff. Obtaining ISO 21001:2018 and ISO 9001:2015 certifications are testimonials of having institutionalized the quality-assurance-strategies-and-processes.

1. Template-based-approach for standardising quality assurance strategies: IQAC initiated templates for planning-and-execution—Department Planners, event reports, etc. Templates for Add-on courses established an uniform process for course-planning, execution-and-certification. A new template to address the Slow-and-Advanced-Learners was devised. Learner-levels are identified through subject-specific-diagnostic tests at the beginning of each semester. Remedial-classes are provided for slow-learners and special sessions for advanced-learners through bodies like the Research-Centre. Remedial classes can also be accessed by all other students; the college notifies all students of the same.

2. IQAC has institutionalised a three-pronged approach—meticulous planning, assessment and feedback for establishing and enhancing quality in all aspects of teaching-learning. Workload-planning, work-allocation, distribution of assessment-heads for IA/CA, precede the teaching-process. Assessing achievement of Learning-outcomes through result-analysis, course/programme exit-surveys and feedback from all stakeholders along-with action-taken enhances quality. The External-Academic-Audit maps all performance indicators. ISO mandated internal/external-audits enhance quality processes in teaching-learning. Prioritising NEP requirements, IQAC initiated a portal for students to opt courses under AEC/SEC/GE/DSE/VAC. IQAC and JDMC-Cluster Committee organised an orientation-programme for the students to apprise them of options within the Central Cluster.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/iqac.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. **IQAC monitors the teaching-learning process:**
    1. **Course-allocation and both internal and continuous-assessment is planned at the beginning of the semester.**
    2. **Teaching-plans are submitted at the beginning followed by mid-term review.**
    3. **Learner-levels are identified through a diagnostic-test and learner requirements for slow and advanced-learners are addressed.**
    4. **Course-Exit-Surveys and Programme-Exit-Surveys help to achieve learning-outcomes.**
    5. **A robust feedback-mechanism takes into account the response of all stake holders. Monthly departmental-student-faculty-meetings address student-feedback.**
    6. **A rigorous departmental-audit helps in quality-enhancement as inputs from the external-Auditor are recorded through a report followed by department Action-taken-report.**
    7. **IQAC advises organisation of seminars-conferences-workshops and rigorous audit-processes.**

8. The college is ISO-accredited and an internal-and-external-audit further enhances quality-standards in the college.

2. IQAC identifies training needs of staff, teaching and non-teaching and conducts capacity-building programmes.
   1. Two Faculty-Induction-programmes were conducted for freshly recruited permanent appointees in collaboration with GAD-TLC (now GAD-MMTTC).
   2. FDPs/workshops are held for faculty for continuous skill enhancement.
   3. Workshops in collaboration with the ICT-committee ensured hundred-percent ICT-literacy for both faculty and non-teaching staff.
   4. ICT requirements for non-teaching staff are addressed through especially designed ICT-workshops.
   5. E-lectures are recorded and disseminated to provide more e-resources to the students.
   6. IQAC provides training and promotes use ofICT-based-pedagogy and other innovative-pedagogies in the classroom.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/iqac.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://jdm.du.ac.in/pdf/annual-reports/Annual-Report-2023.pdf
Upload e-copies of the accreditations and certifications	[View File]()
Upload any additional information	[View File]()
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File]()

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has always been active in promoting gender equity and sensitization of both students and staff through curricular/co-curricular/extra-curricular activities. College has various Centres/Societies/Clubs, like Centre-for-Gender-Equity-Studies, Girlup Nitara, Women's-Development-Cell, NSS, NCC, Khoj, which are continuously and actively engaged in upliftment of girl-students. Gender issues are part of different courses under the NEP (Core/DSE/GE/SEC/VAC). The college has also offered 30-hour-add-on-courses to develop an understanding of gender-issues. The College has several facilities for women-on-campus like Girl's-Common-Room, Day-Care-Centre (creche), Medical-Room, and Sanitary-Napkin-Dispenser. The college regularly provides counseling facilities to girl students. Safety and security of the female students and staff is monitored through both, CCT-surveillance and female security guard as well as female staff for spaces such as ladies' toilets. The number of CCTV-cameras has been increased from 64 to 84. College provides fee-assistance to promote higher-education-for-women the amount of which has been increased. The college has an active grievance-redressal-mechanism including an Internal Complaints Committee (ICC) for redressal of student-and-employee grievances. Talks are held to sensitise employees about rules related to sexual-harassment. Co-curricular and extra-curricular activities, which include seminars, webinars, workshops, conferences, competitions, and campaigns, are conducted by departments and societies for gender-equity-sensitisation and to provide legal literacy to women regarding their rights.

File Description	Documents
Annual gender sensitization action plan	https://www.jdmccentres.in/pdf/gsap-2023-2024.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.jdmccentres.in/pdf/2023-2024.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college uses colour-coded-bins for segregating biodegradable(green) and non-biodegradable(blue) waste. Approximately 32 kg/day of solid-waste is segregated into 10 kg of non-biodegradable-waste collected by the municipality and 22kg of wet-waste converted into compost using a compost-making-machine. In 2023-24, approximately 1500 kg of solid-waste was converted into 250kg of compost. The college reuses the compost in the lawns, biodiversity trails, and kitchen gardens. The college has a functional drainage-system connected to the municipal-sewage-treatment-plant. The college collects rainwater in three collection-pits with a capacity of 81,969ltr/season. The runoff-wastewater from pavements is collected in a well that recharges groundwater. JDMC recycles 4000litres/day of RO reject water for cleaning-and-in-washrooms. Washrooms also have a double-faucet system to reduce water-usage while flushing. JDMC has MoUs with E-waste and paper-recycling organizations like RLG Systems Pvt. Ltd. and Scrap Uncle. Library sends old/weeded-out-books to the paper-

recycling-unit under barter-agreement-system. In 2023-24, 515.2 kilograms-of-paper, 22.5 kilograms-of cardboard, and 2.5 kilograms-of-plastic-waste were recycled. The college is dedicated to creating a plastic-free-environment and discourages sale of single-use-plastic in the canteen. The efforts of the college have been recognized, testimonials being accreditation received with A+ grade in National Rural Institutions Sustainability Grading (NISG) by MGNCRE and appreciation letters received by college-and-faculty for sustainability.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is committed to fostering an inclusive campus environment. It has implemented various accessibility features, including ramps, tactile-paving, braille-signage, and elevators. The library is equipped with assistive-technology to support students-with-disabilities.

Several dedicated Centres work towards promoting inclusivity-and-support-to-students. The Equal Opportunity Cell (EOC) raises awareness about the challenges and strengths of differently-abled individuals, while Samarth-The Enabling Unit offers academic, financial, and social assistance. Additionally, the Centre-for-Gender-Equity focuses on creating a more equitable society. Centre for the Study-of-Disability-Inclusion promotes awareness regarding the-differently-abled.

The college actively engages students in promoting inclusivity through various clubs/societies/departments. Webinars/competitions/workshops are held to foster tolerance and understanding. The college collaborates with external organizations to organize events related to inclusivity.

Societies and Clubs such as the North-East-Students'-Group, Bharatiya-Bhasha-Samiti, Community-First-Initiative, and Women's-Development-Cell promote tolerance and understanding among diverse communities. They raise awareness about various forms of diversity and foster an inclusive-environment. Festivals are celebrated to promote inclusivity, important days like Mother Tongue day etc. are celebrated to make students conscious of the importance of their mother tongue. Teachers ensure parity within-the-classroom, there is a zero-tolerance policy towards class-and-caste-

differences within the classroom and outside it. The SC/ST cell and grievance-cell look into any problems for which they are approached.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college demonstrates a sincere commitment to embracing the values embedded in the Constitution. The institution doesn't just teach constitutional principles but weaves them into the fabric of its curriculum and extracurricular activities. This approach creates a vibrant space for students to reflect on their rights, duties, and the essence of responsible citizenship. The array of events organized speaks volumes about the college's dedication to nurturing well-rounded individuals.

It also takes initiatives like Awareness Rally Against Drug Use, Seminars on Democracy and Media and Indo-Argentina Relations Poster-Making-Competition, resonate deeply with the goal of cultivating a socially conscious mindset. Activities such as the Swachhta Hi Seva Campaign and Donation Drives are particularly inspiring, as they merge learning with action. Additionally, interactive sessions on topics like gender rights and legal awareness equip students with a nuanced understanding of societal issues.

The emphasis on diverse activities, such as webinars, workshops, and campaigns, truly enriches the student experience. Efforts like the Celebration of Constitution Week and discussions on youth in democracy make it clear that the college is fostering a generation that not only understands constitutional values but is also prepared to uphold them in real life.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://jdm.du.ac.in/pdf/Aqar/Compiled-Proof-7-1-9.pdf
Any other relevant information	https://www.jdm.du.ac.in/electoral-literacy-club.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college creates a dynamic and engaging atmosphere by celebrating a diverse range of national and international days throughout the year. These events, organized by its departments, societies, clubs, and centres, seem to reflect a thoughtful blend of academic, cultural, and social awareness, making the campus life vibrant and meaningful.

Celebration of commemorating days like World Environment Day,

International Yoga Day, and Earth Day demonstrates a strong commitment to environmental consciousness. Observing Republic Day, Independence Day, and Kargil Vijay Diwas instill a deep sense of patriotism and respect for our national history. At the same time, events like International Women's Day, Mental Health Day, and World Disability Day are an earnest attempt to foster inclusivity and empathy within the community.

Celebrations of unique days like World Sparrow Day, Pi Day, and even World Chocolate Day add a playful and creative touch, making the calendar lively and diverse. Honouring global and cultural milestones, such as Shakespeare's Birth Anniversary and World Art Day, showcases a balanced approach to intellectual and artistic enrichment. These celebrations not only highlight critical issues but also create a shared sense of purpose, inspiring students to engage actively with the world around them.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1. Title of the Practice:Internationalisation: JDMC and Global Outreach

2. Objectives of the Practice:

To promote:

- international-collaborations-and-exchange-programmes
- knowledge-sharing and free-exchange-of-ideas.
- inter-cultural dialogue between students-and-faculties from the college-and-International-universities.
- academic and cross-cultural dialogue by organising student-

and-faculty-exchange programmes, international-conferences, seminars, talks, workshops on global issues.

3. The Context

JDMC has always been quality conscious. Following-the-NAAC-PTR advisory, the-college-geared-itself towards-obtaining-international-linkages. In-this-regard, MoUs were signed with universities-abroad.

4. The Practice

- Setting-up-of-Centre-for-International-Programmes(CIP)
- Signing-formal-collaborations-to-establish-international-relations
- Organising-talks-by-international-speakers
- Providing-global-exposure-to-students
- Organising-and-participating-in-programmes-with-international-partners

5. Evidence of Success

International Collaborations/MoUs

- Republic-of-Uzbekistan-Oriental-University, Tashkent.
- Samarkand-Institute-of-Economics-and-Services, Samarkand.
- Tashkent-State-University-of-Oriental-Studies, Tashkent.
- Research-Centre-for-the-Study-of-Eastern-Culture-and-Heritage, Tashkent-State-University-of-Oriental-Studies.
- Research-Tourism-Development-Institute.

6. Problems Encountered:

- Establishing MoUs is a difficult process

Resources Required:

- Funding-and-resources to travel abroad
- Need for credit-transfer by the University-of-Delhi.

BEST PRACTICE 2

1. Title-of-the-Practice: Understanding the Differently Abled: Enhancing Inclusivity

2. Objectives-of-the-Practice

- To promote inclusivity-and address the challenges faced by Persons-with-Disabilities(PwDs)
- To promote empathy-compassion-and-inclusion amongst the teaching-and-non-teaching-staff-and students, transforming them into ambassadors-of-change in society.
- To fill the existing-gap relating to the-study-of-disability and create an-inclusive-and-participatory environment for PwDs.

3.The Context:

The Government-of-India has undertaken several-policy-and legal-initiatives. In-keeping-with-the-spirit-of-the-NEP, the centre aims to provide sensitisation-about-the-differently-abled to move-towards-a-more-holistic environment.

4. The Practice

The Centre creates awareness-and-promotes-inclusion through outreach activities-discussions-conferences-exhibitions, recording-audio-books-creating-accessible-text, etc. Various activities such as research, training and societal-inclusion-of-PwDs are promoted under the-aegis-of-the centre.

5. Evidence of Success

- Continuation-of-MoU-with-VVS-Devnar-foundation-to-be-their-mentor-partner.
- MoU signed for spreading awareness with Bal Bharti School, Pusa Road and Springdales School, Pusa Road.
- Add-on-Cours-on-Sign-language.
- Seminar-on-equal-Opportunity.
- White-Cane-Day-Sensitization-Event: Fostering-Awareness-and-Empathy.

6. Problems: Time required to increase-sensitisation-among the non-disabled.

Resources Required: Funds-for-equipment-such-as-Braille-printer, KIBO-device-to-convert-books-to-e-text and high-resolution-scanners

File Description	Documents
Best practices in the Institutional website	https://www.jdm.du.ac.in/best-practices.html
Any other relevant information	https://www.jdm.du.ac.in/pdf/Best-Practices/BEST-PRACTICES_2023-2024.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

JDMC strongly believes in and advocates a policy of inclusion. In keeping with the spirit of the National Education Policy (NEP), the college has integrated inclusivity as a good practice to be emulated and executed in all activities of the Centres and societies. Students, faculty and all stakeholders are part of this process of integration. The college through Centres like CIP and CSDI has expanded to spread the message of inclusivity and harmony. Conferences, seminars, talks, workshops and activities work towards providing the requisite exposure to our students at the national and international level. Field trips are organised to understand different cultures within the nation, at the same time, our efforts at internationalisation provide the students with an understanding of different cultures abroad. The outcome of the following principle has been:

- Signing of MoUs with respect to international outreach
- Signing of MoU with university for people with visual disability
- Signing of MoU with schools to sensitise the neighbourhood about people with disability
- Conduct of seminars, conferences and talks
- Participation by faculty in international conferences.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

JDMC is a constituent college of the University of Delhi and follows its academic calendar, curriculum and the University guidelines as per the National Education Policy (NEP). The planning for the forthcoming semester is completed in advance so that classes begin as per the university schedule.

- Workload-distribution-and-dissemination is the first step taken by all departments.

- Timely preparation-and-circulation of centralized/departmental Timetables.

- Advance choosing of optional papers GEC/SEC / VAC /DSE courses by students

- Synchronizing the college-and-university calendar-of-events.

In following the University curriculum, the college ensures that there is:

- Preparation of comprehensive teaching plan, syllabus-planning for course completion.

- Use of student-centric and ICT mediated pedagogies to deliver the curriculum and ensure programme/course outcomes

- Adherence to a new initiative to map learner-level-and-progress—the Slow and Advanced-Learner-Template. Remedial classes for Slow learners and development of critical-thinking-skills for advanced-learners are further enabled.

- Continuous evaluation to assess effective-curriculum-

delivery.

- A rigorous mentor-mentee system and grievance mechanism to address any emergent academic/other issues.

- Add-on/Value added/skill development courses/extra-curricular activities are offered to enhance the skills and knowledge of the students keeping in mind the new NEP.

- Regular academic-auditing of departments, including for the ISO-certification acts as a strength.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.jdm.du.ac.in/pdf/policy-documents/Policy-on-Curriculum-Delivery.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is adhered to as issued by the University of Delhi and the college prepares its calendar in accordance with the same.

- The calendar is up on the website and shared with all students and teachers at the beginning of the session.

- All important dates are duly noted, related to beginning and end of the term, dispersal of classes, internal evaluation, semester-end exams, and mid-semester breaks.

- Teaching plans are made as per the University academic calendar.

- Department and general student orientation sessions outline university timelines, course structures and other important components.

Teaching and evaluation sync with the Academic and College Calendar.

- **Lesson plans are formulated by teachers for due completion of syllabus.**

- **As per the NEP, student's assessment takes place through continuous assessments, assignments, class- tests/ presentations/ projects/ viva, practical's etc.**

- **Internal assessment is calculated and shared with students for reporting any discrepancy and resolved.**

- **Final assessment marks are submitted to the university portal within the stipulated time period.**

- **Add-on courses/ certificate courses/ workshops are piloted regularly to enhance the knowledge and soft skills of students. These courses work in balance with the University examination timelines as well.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.jdm.du.ac.in/academic-calendar.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

205

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college follows a multi-pronged approach to foster-human-values-and-professional-ethics among students and makes them aware of and sensitive to gender-and-environmental-issues. All departments of the college have courses in their curriculum dealing with issues concerning gender, environment, sustainability, and human values. Students are sensitized to the issues through these courses.

Besides the curriculum, these issues are addressed in the following ways:

a. Dedicated Centres/societies/clubs focus primarily on the issues of ethics, gender, values and environment

- NCC

- NSS

- Avani- The Environment Club

- Chetna- The Spiritual Consciousness Cell

- WDC

- GirlUp-Nitara

- Centre-for-Gender-Equity-Studies

- Centre-for-Extension-and-Outreach-Activities

- Centre for the Study of Disability Inclusion

- Centre for the Study of Indian-Knowledge-systems (formerly, Centre for Universal values and ethics)

b. These issues are also taken up by departments and societies. Webinars, competitions, workshops are held on these issues.

c. Gender sensitisation sessions are held for students and staff.

d. Add-on courses on these issues are offered.

e. Research projects based on these topics are undertaken by students and faculty under the Research Centre of the college—Milestone-in-women's-rights in India: "Myth or Reality, Climate-Change and its Impact-on-Women's-Health: An Ethnographic Study, The Experiences of Visually-Impaired-persons in Accessing Public-Transport-in-Delhi: Accessibility, Affordability and Hate-Attacks, etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

36

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2984

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.jdm.du.ac.in/feedback-mechanisms-2023-24.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.jdm.du.ac.in/feedback-mechanisms-2023-24.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1188

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

679

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college adopts various measures that cater to the needs of both, slow- advanced learners. As an IQAC-initiative a new-template has been devised to map learner-levels. A diagnostic-test helps the teacher to identify learner-levels and s/he addresses the concerns accordingly. For slow-learners, remedial-classes are held regularly to resolve their problems. Financial-support is provided to the needy-students. Counselling-committee organises counselling-sessions for students to help them cope with psychological-problems.

Remedial-Classes Link:https://jdm.du.ac.in/pdf/remedial-classes/remedial-classes-2023-24.pdf

Advanced-learners are encouraged to take-up research-projects under different initiatives of the Research-Cell of the college. Students also get opportunities to attend research-

methodology sessions and publish their work.These students are encouraged to refer to advanced-readings by faculty-members.

Research-Methodology Workshops Link:

https://jdm.du.ac.in/pdf/initiatives/2024/2-2-1-RM-Workshops-of-various-departments-new.pdf

Link of students research-project under research-center [https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.jdmccentres.in%2Fpdf%2FStudent-Projects%2FKhoj-projects-23-24.xlsx&wdOrigin=BROWSELINK]

All students are encouraged to ask questions in and outside the classrooms. They can interact with the faculty during contact-periods, mentor-mentee sessions, remedial-classes,etc. Numerous seminars and skill oriented events are organised by various-societies and centres of the college to widen their knowledge-base. Departments also organise curriculum-based seminars and provide hands-on training for internship opportunities. Besides this, the college also offers many self-financed add-on courses for all students to increase their academic and non-academic knowledge-base. [http://jdmccentres.in/add-on-courses.html]

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/slow-and-advanced-learners.html
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3398	155

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and

problem solving methodologies are used for enhancing learning experiences

Faculty uses student-centric methods, such as experiential learning, participative learning;problem solving methodologies are used for enhancing learning experiences and creating a-proactive-learning environment.

1. Experiential Learning: This approach enables students to examine questions and encourages creative problem-solving. Faculty members connect classroom learning to real-world-scenarios-through-activities-like-educational-trips-Industrial visits-and-Heritage walks. Expert talks-webinars-workshops-conferences supplement this process. Additionally, skill-enhancement is promoted-through-add-on courses. Students are also encouraged to engage in research-projects through the college's Research-Cell. Practical training sessions are held in labs to provide hands-on experience with software such as Mathematica, statistical software, R, and Tally. Extracurricular activities, including Role-playing-Yoga-Aerobics-self-defence, and Taekwondo, are offered to support students'-mental-and-emotional-well-being.

2. Participative Learning: A key tool in the classroom, participative-learning encourages active-student-involvement in the teaching-process. Students are motivated to present papers at seminars-conferencesand publish-in-journals, as-well-as participate in group discussions and debates. Interactive-teaching-methods that include quizzes, project work, role-playing, case studies, flipped classrooms, internships, film screenings, YouTube lectures, workshops, and skill-based add-on courses are designed to foster-a-dynamic-and-inclusive-learning-environment.

3. Problem-Solving Methods: The college promotes the development of problem-solving skills through remedial-classes-for-slow learners and peer-mentoring or group-learning-sessions which help students-to-improve-interpersonal-skills, presentation-and-communication abilities. Regular-feedback-from-students during departmental-Student-Faculty-meetings ensures-continuous-improvement in student performance-and-learning experience. Additionally, an online e-repository has been created to provide students with access-to-reading-materials.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://jdm.du.ac.in/pdf/policy-documents/Policy-on-Curriculum-Delivery.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is committed to continually upgrade its ICT facilities to accommodate-evolving-teaching-methods. Regular Faculty-Development-Programs (FDPs) and training-sessions are held to improve teachers'-proficiency-in-ICT. Specialized software, including SPSS, R, and Mathematica, offers practical-experience-in-various-disciplines encourages student engagement. Online resources like e-journals-web articles-and-YouTube videos complement-traditional-learning-materials. Recorded-lectures-and-workshops further support long-term-learning. Through ICT, teachers create a more collaborative, accessible, and enriching educational environment.

ICT Infrastructure:

- Complete Wi-Fi coverage, and audio-visual technology in majority of classrooms

- Four well-equipped-computer-labs

- Fully developed-Video-Lectures-Recording-Studio

- Automated-Library with the Integrated-Library-Management-System (ILMS), providing remote access to e-resources like NLIST and plagiarism-checking-software like URKUND. The library supports visually-impaired-students with specialized-ICT-resources.

- 19 classrooms are equipped with smart-boards, and a recording studio facilitates the creation of e-learning content.

- A language-lab supports the learning of multiple languages, including English, Hindi, Sanskrit, Chinese,

German, and Spanish.

ICT Tools/ SOFTWARES:

- Google-Meet and Google-Classroom are used for online-classes-Add-on-Courses, counseling sessions-resource sharing-and-managing-assignments.

- Additional ICT tools like digital-whiteboards (Google-Jamboard, Microsoft-OneNote), PowerPoint-presentations, YouTube-videos, web-articles, and online-journals (JSTOR, E-Pathshala, DOAJ) enrich learning.

- Specialized software such as SPSS (open source), R, and Mathematica offer-hands-on-experience-in relevant-fields.

- Tools such as Virtual Visits, Online Quizzes (Google Forms, Kahoot), and specialized software like GRETL, Mathematica, LATEX, and Tally are integrated into teaching.

- Open Broadcaster Software (OBS) for recording-video-lectures

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

155

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

155

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

100

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2025

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the internal assessment pattern as recommended by the University of Delhi. Under LOCF for III year students, there is a provision of 25 marks (in each paper) for continuous internal assessment. Under UGCF-2022-NEP, the internal assessment (IA) and continuous assessment (CA) are two-distinct-components of student-assessment. This is based on the credit weightage of the paper as per the guidelines of University of Delhi. The components of CA include project-activity, research-cum-presentation, group-discussion, problem-solving-exercises, creative-writing etc. The components of IA include test, assignment/ presentation and attendance.

The student's assessment is done on a continuous basis. Teachers are free to devise their own criteria to assess the students all through the semester. Reassessment by way of retests, improved assignments etc. is allowed for students who missed tests due to medical issues or for reasons permitted under DU's rules such as NCC/ Sports cases. Marks of IA and CA are uploaded on the college portal for students to view. [Janki Devi Memorial College (du.ac.in)]

Keeping in line with the University-rules, the mode of IA is transparent-and-robust. In case of any discrepancy, students can approach the faculty, then the monitoring-committee to resolve IA-related-grievances, if any.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.jdm.du.ac.in/internal-assessment.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Equal opportunities are made available to all the students to put forward their grievances. For internal assessment related grievances, the college has devised a three-step mechanism.

Step1- Student approaches the concerned faculty to seek resolution

Step2- For unresolved issues, the student may approach the department's student-faculty meeting. These meetings are minuted to ensure robustness, transparency and efficiency of the grievance redressal system.

Step3-For any further unresolved grievances students can approach the Monitoring Committee of the college.

Besides this at the University level, after result declaration, if there is still any issue with the IA score, the student may approach the University to resolve the grievances through the Internal Assessment-Rectification-Request-Form. [Internal Assessment (du.ac.in)] [11112016_Exam.pdf (du.ac.in)]

The college through its website also allows students to use its Grievance redressal mechanism. [https://jdm.du.ac.in/grievance-redressal-mechanism.html]

File Description	Documents
Any additional information	View File
Link for additional information	https://exam.du.ac.in/?Internal-Assessment

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college offers all of its programs and courses in accordance with Delhi University's policies. The University of Delhi establishes the curriculum, academic objectives, and syllabus. Our organization has always made sure that we abide by any modifications to the policies or procedures that the university recommends. Teachers inform students about the curriculum and course results, which are posted on the website.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://www.jdm.du.ac.in/program-outcomes.html
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution uses a system where we regularly review and track students' performance in order to evaluate the attainment of Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). To guarantee achieving the two college ensures assessing students through continuous assessments & evaluations, regular tutorials, case studies, exams, quizzes, and class discussions, remedial classes etc.

To ensure attainment of POs, the college has created an environment where students can grow personally and be prepared to become responsible, conscious citizens and people in order to guarantee that POs are attained. assisting student internship programs to provide them exposure to the actual world of work.

To evaluate attainment of POs, PSOs and Cos college undertakes result analysis of semester end-exam, carrying out program and course exit surveys on a 5-point Likert scale, Analysis and Action To be Taken Report and Analysing Student progression data is done by the college on regular intervals.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://jdm.du.ac.in/program-outcomes.html

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1038

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://jdm.du.ac.in/annual-reports.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.jdm.du.ac.in/iqac/feedback-Analysis/2023-24/SSS_2024.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

15.10

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

20

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

11

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution cultivates an innovative-and-collaborative environment that encourages faculty-and-students to engage in cutting-edge research-and-development. Seminars, workshops, and conferences promote new-ideas, critical-thinking and establish a vibrant-research-culture.

Research Centre: 37 workshops and seminars were conducted on Research Methodology, Intellectual-Property-Rights (IPR) and entrepreneurship. Value Added/ Add-on courses/ Skill Enhancement programmes offered by the college bridge the gap between academic and professional knowledge through industry-academia linkages. Conferences/Seminars/ Workshops and talks have been conducted in various fields. 2 Faculty-Induction-Programmes to induct faculty into academia have been conducted. Articles by students were published in the Annual College Magazine "Janki" in 3 languages. The college has an annual journal Perspectives, ISSN: 2583-4762.

Departments and societies have published different magazines-and-newsletters.

The Entrepreneurship Cell and the Incubation Programme "Project Anupam" has become a catalyst-for-innovation by fostering innovation-ecosystems for creation-and-transfer of knowledge.It enables students to become young-entrepreneurs.

Five MOUs were signed with National-and-International agencies. to encourage knowledge-exchange at the global-level.

Clubs and societies have developed students' skills through competitive-events at the college, university and national level.

The college added and upgraded its infrastructure - Sound-Recording-Studio, Smart-Boards, Audio-Systems in classrooms, Digital-Library -System, Language-Lab-Software, Computer laboratories with upgraded software and ERP-modules for administrative-processes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

37

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

52

File Description	Documents
URL to the research page on HEI website	https://www.jdmccentres.in/research-centre.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

85

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

47

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities play a crucial role in students' overall development and enhance their knowledge-and-skills. They providereal-world-experience to students, and motivate them to engage in community-outreach-activities to gain hands-on-experience. The various centres-societies-and-departments of the college undertook several extension activities throughout the year. The four units of the Centre for Extension and Outreach Activities: NSS, NCC, Community First Initiative, and the Enabling Unit, organized activities such as, Menstruation Session Drive, Cloth-Donation -Drive, Amrit Kalash Yatra, and Cleanliness Drive, Joy of Giving Week, Mission Swades (a mission poised to combat hunger), Sensitization on Retinoblastoma (on the occasion of World Cancer Day) etc.

Project Anupam, based on a revenue-generating-model, started in 2021 under the Incubation Programme, and assisted budding-entrepreneurs in transforming their creative ideas into handcrafted products.

Rhetorque-the-Debating-Society collaborated with the Centre for the Study of Disability Inclusion to conduct a Declamation Competition on issues related to disability.

The Department of Philosophy and the Enabling Unit organized an inter-college movie screening for the students-with-disabilities to help understand how visually-challenged students can also enjoy film-screening. Chetna, The Spiritual Consciousness Cell donated money to the NGO—The Earth Saviours Foundation. Through such community service and awareness initiatives, students engage directly with real life concerns.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

49

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1054

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

166

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

35

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Janki Devi Memorial College offers 84 teaching and learning spaces, including 76-classrooms, of which 19 are equipped with Smart-boards including 1-classroom-with-TV. Additionally, 29-rooms feature projector facilities, including 5 computer lab s-where-1-lab-also-functions-as-E-Resource-centre-with-43-laptops, 1 HDFE room, and-a-seminar hall. The college also has a fully-equipped Recording Room/Lecture-Capturing System (LCS), and Language Lab facilities catering to six languages.

The Administrative Block houses the offices of the Principal and Vice Principal, Accounts, and Administration, along with rooms for IQAC, PIO. The main block has various utilities such as a Photocopy Unit, Common Room, Music Room, Playground, 2 Open Gyms, Sports-Changing Room, Bank, Cafeteria, Nescafe Outlet, Mother Dairy Booth, Book Shop, Medical Room, and Parking. Additional facilities include Staff and Department Rooms, an Activity Room, Research Room, Career-Counselling Room, Store Room, and courts and fields for indoor and outdoor sports. The college also has an Obstacle-Training-Ground and grounds for street-play practice, NCC-drills, and event

hosting.

The seminar room, staff room and department room are centrally air conditioned. The college promotes ICT with G-Suite for Google Classroom, Google Meet (250 participants), and Zoom (500 participants). The two-storey, Wi-Fi-enabled library with an air-conditioned mezzanine floor contains a diverse collection of books, articles, and journals.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://jdm.du.ac.in/infrastructure-2023-24.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

JDMC is renowned for its active-engagement with the understanding-and-promotion of our cultural-heritage through a wide-spectrum-of-activities, offering a range-of-facilities that support both cultural and physical activities. Key-amenities-include:

? An open-auditorium with 1000-seating-capacity and green-rooms.

? A library-reading-hall.

? Music-room.

? Two-Activity-rooms.

?Multipurpose ground— street-play-practice/NCC-drill-practice/hosting-events/exhibitions/ Obstacle-Training-Ground

? The corridors, utilized for exhibitions/displays/Rangoli competitions.

? A Seminar-room with seating-capacity of 150.

? A Committee-room with seating-capacity of 60.

? Physical-Education Facilities:

? A spacious 4.805-acre Playground.

? A physical-education-department-room that facilitates-activities like Yoga/Taekwondo/Table-Tennis/ and indoor strength-and-conditioning-exercises.

? An archery-field-cum-football-field.

? Facilities for athletics, including field events like shotput/discus/hammer-throw/long/high jump-pits, and javelin areas.

Additionally, the football-field is-for advanced-players and technical/skill-practices.

? A football-field, which can be used for playing softball and baseball.

? A renovated-basketball-court enclosed by grills-with new flooring and paint.

? A multi-purpose netball and tennis-court with clay-surface.

? A designated space for powerlifting-and-weightlifting, located in the Physical-Education-Department-room.

? We have two open-gyms, equipped with eighteen machines, providing students with a range of exercise options.

? Martial-art and self-defense activities-conducted in the open-auditorium-and-the football-field.

? Aerobics and Zumba-classes for competitive-training and general-fitness.

JDMC's diverse facilities cater to a wide-range-of-cultural/academic and physical-activities for its students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jdm.du.ac.in/infrastructure-2023-24.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

49

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jdm.du.ac.in/ICT-enabled-rooms-details.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

52.36

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

JDMC Library is fully equipped to meet academic and intellectual needs of its students. Library is automated using ILMS. LsEase is an Integrated Library Management System especially designed for college libraries. JDMC Library uses Cloud based LsEase Software for its library housekeeping jobs. The college makes use of Online Public Access Catalog (OPAC). Print Resources: We have more than a lakh books. There are 14 newspaper titles with multiple copies. The college has subscribed to 71 National/ International journals/magazines. The library is connected to Delhi University network with access to DULS databases and e-resources. Library subscribes to N-LIST (a programme of INFLIBNET) to provide remote access to e- resources. Library is Wi-Fi enabled for internet connectivity. For plagiarism check, the library has access to Turnitin software through DULS. Kindles have been provided to facilitate access to more titles. Reading Spaces and facilities: For students and faculty, the library has a separate Air-conditioned Reading Hall for faculty and students including newly constructed Air-conditioned mezzanine floor (capacity- 300+ for students), Faculty-Reading-and-Research-Room with a capacity of 24 faculty members at a time and E-resource Centre with 43 laptops.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://jdm.du.ac.in/resource-2023-24.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

15.58

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

500

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is well-equipped with modern-facilities to enhance the teaching-learning experience. It features 29-rooms-with-projectors installed across classrooms, computer-labs, seminar-room, library, Principal's office, and sports-room. Additionally, there are 19-rooms equipped-with-smart-board facilities including classrooms, one-committee-room and one-recording-room and 1-classroom-with-TV. Four computer labs with LAN, Wi-Fi-connectivity and LCD-projectors, maintain a 1:1 student-to-computer ratio. Language-lab-facilities are provided for English, Hindi, Sanskrit, German, Spanish, and Chinese language. Faculty-and-students have G-Suite-access through official-email-IDs, enabling the sharing-of-materials, announcements, and access to remedial and add-on courses. The college has a PA system to convey information. The college owns

1,006 computers (desktops-and-laptops), including three-new-laptops added this year, 31 printers/photocopiers, and three-digital-display-boards, fostering a-technology-rich academic environment.

A dedicated full-time IT-consultant is employed to oversee the maintenance-and-support of ICT-infrastructure. Various ICT-initiatives have been implemented to provide-equitable-opportunities-for-both-students-and-staff:

1. Seven laptops with internet-access and NVDA (Non-Visual Desktop Access) screen-reading software, along with two scanners, are provided for the visually-impaired.

2. Plex Talks-angel-pocket-recorders are issued to visually challenged users.

3. Our library is a member of Sugamya-Pustakalaya, an online-digital-database-of DAISY books, and provides access to students. JDMC ensures data security by using licensed antivirus software.

4. The state of art Recording-room provides a lecture capturing system which enables E-resource generation.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.jdm.du.ac.in/it-infrastructure.html

4.3.2 - Number of Computers

1006

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

93.41

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has well-established policies-and-procedures for managing its physical, academic, and support facilities. The Governing Body's subcommittees as also committees such as the ICT, Building-and-Maintenance, NSS, NCC, Garden, and Caretaker oversee infrastructure-management. The Environment Club also suggests improvements for sustainable-practices, while departments submit additional-infrastructure requests as needed.

Regular inspections by the Building-and-Maintenance-Committee ensure proper upkeep, and a Complaint Register is maintained for tracking issues. Equipment is maintained and covered under Annual-Maintenance-Contracts (AMC). Infrastructure-related concerns raised during monthly Student-Faculty Meetings are addressed by the administration. New facility procurements

follow University of Delhi and Government of India guidelines.We have 3 caretakers dedicated to the maintenance-and-upkeep of the college.

Facility usage is governed by specific rules:

- Classrooms/Computer Labs: Used as per the timetable.
- Seminar Rooms/Auditorium/Other Specialized Rooms: Bookings are managed through a register in the office.
- Sports Facilities: Managed by the Faculty-in-charge and Caretakers.
- Parking: Available for staff, teachers, and visitors.
- Hostel: Access is restricted for safety reasons.
- Library: Cards are issued to students upon admission and to faculty on appointment. Facilities are available for academic, co-curricular-and-extracurricular activities, with prior approval from the Principal.
- The college follows GFR 17 rules for procurement , maintenance, upkeep and disposal of equipment etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jdm.du.ac.in/policy-documents.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

42

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

460

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://jdm.du.ac.in/pdf/Aqar/5-1-3-23-24.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3000

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3000

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

74

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

146

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

37

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

170

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates students' representation-and-engagement in various administrative/co-curricular/extracurricular activities.

Objective: To nurture leadership-qualities, promote teamwork-spirit, instill a sense of responsibility and prepare them for multifarious-challenges.

Students' Union at college level

Office-bearers are elected through a democratic process of voting. At times, nominations are also done. Work is carried out throughout the session under the guidance of Staff-Advisors who help organise academic/cultural-activities/Inter- college-Annual-College-Festival.

Students' representation in various committees

Students are an integral part of various committees such as

·President and Vice-President, Students' Union are members of IQAC

President: Ananya Narang Member Of ICC

President: Ananya Narang Member Of SGRC

·Part of Canteen-Committee, Discipline-Committee etc.

·Part of Department-Level Student-Faculty-Committees

Students' engagement in Department Associations/Societies/Cells/Centres

·Most departments have their own Associations.

·The college has over 30 societies/cells/clubs and 8 Centres.

All have Student Office-bearers, selected through a proper process handled collectively by faculty members and students.

Students are members of Sponsorship-team/Marketing-Team/Content-Team etc

Students' Engagement in Research Centre - In 2020-21, the college initiated a Students' Wing—KHOJ which conducts research-based-workshops, engages in research-projects with mentoring by faculty.

Many departments/societies/associations publish their magazines/blogs/newsletters. Students under faculty-mentorship play a pivotal role.

Hence, students get ample opportunities to engage as office-bearers/members in various committees/teams.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

201

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The JDMC Alumnae Association is registered under the Societies Registration Act XXI of 1860, with Registration No. S/1881/2018 dated 27th March 2018. The Alumni Association has made a financial contribution of Rs. 150,000/- to the institution during the session 2023-24. In addition to the financial contribution, the association is actively involved in providing various support services:

Alumnae Association organized the following events from 1st June 2023 to 31st May 2024.

S.No

Department

Name of the event

Date

(Year-Month-Date)

1

College Event

Annual Alumnae Meet

2024-04-06

2

Alumnae Association

Book Launch of "Sau Swar-Hundred Voices"

2024-02-10

3

Mathematics Department

Career counselling session by Alumna in collaboration with
Alumnae association

2023-10-18

4

Human Development and Family Empowerment

Talk on careers in counselling psychology

2024-02-23

5

Human Development and Family Empowerment

Talk on Careers in Special Education

2024-02-13

6

Human Development and Family Empowerment

Session on Managing behaviour concerns in Children

2024-05-02

7

Sociology

Visual Narratives, Art and Graphic Design

2023-09-20

8

Sociology

Ethnography and Research, for the department

2023-10-11

9

History

Young Scholars Conference

2024-02-20

10

Economics

Career path in Government Sector

2023-11-04

11

Economics

Building Stronger Team Dynamics Through Soft Skills

2023-10-07

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs) | D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission of the College enshrines the values of equity, inclusivity and social justice, on which its governance is based. The rules and guidelines of the University of Delhi and UGC constitute the broad framework of its academic administration. The University, the Governing Body and the Principal are the primary decision-making entities. The Institution strictly follows the policy of participative management by involving representatives of various stakeholders like students, teaching staff, non-teaching staff, parents andalumni in its decision-making bodies. The Governing Body, IQAC, Building and Maintenance Committee, NEP Implementation Committee are such examples. The Principal, in discussion with the teachers, takes decisions on academic matters and institutional functioning. Decentralisation of authority and sharing of responsibility with teachers is further ensured through their functioning in positions such asTeachers-In-Charge of departments and departmental associations,

Conveners/Members of various committees/societies/cells/clubs and Directors of Centres. The College regularly seeks inputs and feedback from its stakeholders for continuous institutional review and development. Through its Strategic Plan, the Institution achieves a streamlined process of ideation, implementation and review ofits functioning. The IQAC, with representatives from all stakeholders, is also an effective mechanism through which inclusive management towards quality enhancement is ensured.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/vision-and-mission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The administrative policies of the institution undergo constant revision so that the best practices of inclusive and responsible governance evolve.

One of the many examples that involved integration of all stake holders was the participation of the college in the District Eco-SDG-Championship where the common goal was ecological-sustainability and fulfilment of social-responsibility. This brought together staff, faculty, administration, support staff andstudents. The College successfully conducted 10 activities, through the coordinated teamwork of the Principal, the administrative-staff, gardeners, support-staff, 22 faculty-members and 425 students from the Department of Environment-Studies/Avani/NSS/NCC/MUN/E-Cell/Project-Anupam. For the accomplishment of this project, the College received the Certificate of District Eco-SDG Champion 2023.

Besides this the IQAC also initiated a programme of participative-governance to induct students into the practice of everyday-management of three primary campus concerns—cleanliness, discipline and mentoring. The cleanliness-team of 25 students monitored the cleaning-and-sanitation of campus-areas and mentored students on use of toilets, dustbins and other amenities. The members of the Students' Union conducted multiple peer-mentoring-sessions for students of all

departments, informing them about various aspects of the College, like Library/e-Resources/attendance/website/feedback. The discipline-team of 25 students was also responsible for mentoring students and ensuring discipline in different areas of the campus.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/participative-governance.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is committed to achieving academic-excellence and emerging as an establishment of quality-education with a global-outlook and reach. In 2023 it constituted a Centre-for-International-Programmes (CIP) 'to expand our network of international collaborations and provide a global exposure to students' as one of the goals of the Strategic Plan.

The CIP spearheaded activities to achieve collaborations-and-projects with global-institutions. The first was with Colombo University, Sri Lanka: a series of online lectures were organised from July-August 2023 on entrepreneurship-innovation-and-sustainability. A major breakthrough was achieved when the team from the Centre visited Uzbekistan in January 2024 and successfully signed 5 MoUs with—Republic of Uzbekistan Oriental University, Samarkand Institute of Economics and Services, Tashkent State University of Oriental Studies, Research-Centre for the Study of Eastern Culture, and Heritage and Research Tourism Development Institute.

The Centre organised a three-day International-Conference on "Sustainable Development" in collaboration with the Department of Adult, Continuing Education and Extension, University of Delhi. Prof Swati Pal, Principal and Prof Payal Nagpal, IQAC Coordinator, made a joint presentation online for an International Conference by Uzbekistan-Oriental-University, on 8 February 2024; Dr Namita Sethi, presented at Uzbekistan. Besides this, experts from the UK, Italy and Bulgaria delivered lectures on educational-and-cultural-collaborations.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.jdmccentres.in/cip.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The University of Delhi, Governing Body and Principal are the primary governing entities of the Institution. The Principal is the Chief Executive and Academic Officer, who advises and supports all constituencies in their functioning. The Staff Council, Staff Association, Departments, Departmental Associations and Student-Faculty Committees assist in the academic and curricular functioning of the College. The non-teaching staff, headed by the Administrative Officers and Section Officers, manage all administrative matters. The Librarian and her assistant staff oversee all the activities of the Library. Similarly, the Provost, Hostel Committee andWarden supervise the functioning of the Hostel. The IQAC spearheads all activities conducted in the Institution, that are aimed at augmenting quality and competence. The various statutory committees assist the administration in specificareas of institutional functioning. The Centres constantly work to incorporate excellence in their sphere of activity. TheSocieties and Clubs facilitate opportunities for students to engage in co-curricular and extra-curricular pursuits. The Students' Union, guided by the Staff Advisors, organises student-related activities throughout the year. The organogram illustrates the hierarchical framework and structure of the Institution. The clear demarcation and definition of roles and responsibilities of each designation ensures efficient and effective functioning within the College.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/policy-documents.html
Link to Organogram of the institution webpage	https://jdm.du.ac.in/organisational-structure.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College encourages its staff to avail welfare schemes that are applicable to them as employees of the University of Delhi and GOI. The Institution has continued the process of interviews for recruitment of Assistant Professors on regular-basis, and interviews with duly constituted Selection Committee for all departments were completed by 1 August 2023; 6 departments in the AQAR year. Assistant Professors of 7 departments received confirmation after completion of 1 year of service by 30 May 2024.Casual-leave, earned-leave and childcare leave is availed by the staff, as per the provisions of University. The faculty is granted study-leave/duty-leave/extraordinary-leave/sabbatical, as per University regulations. Staff members who were appointed before 1 January 2004 receive benefits under EPF, whereas those who were

appointed after, are provided benefits under NPS. PF-loan-
facility is also provided to employees. Other welfare-schemes
like LTC/HTC/Children Education Allowance/Medical-
Reimbursement/GIS/WUHC are also promoted, as per regulations of
University and GOI. A fully-functional Medical-Room, with a
nurse-and-facilities like first-aid-kit and machines for health
check-up are also available; counselling-services through a
qualified-counsellor are also available. Staff-housing and
creche-facilities are also provided. Ramps-and-an-elevator have
been installed for staff-members with physical disability.
Screen-reading-software, braille signage and tactile-paths have
been provided for visually-challenged-teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

73

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

29

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

86

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution follows the staff performance appraisal system of the University of Delhi. Appraisal for teaching staff, as per CAS-2018 guidelines, is classified into three categories

(i) Teaching, Learning and Evaluation-related activities (ii) Co-Curricular, Extension and Professional Development related activities (iii) Research Publications and Academic Contributions. The faculty fills the Annual Performance Appraisal Report (APAR). The Performance Based Appraisal System (PBAS) proforma is filled in by the faculty at the time of promotion. Confirmation and promotion of non-teaching staff is based on the submission of APAR. It is filled by all categories of Group A, B and C employees and contract officers. The main components of the APAR for non-teaching staff are - (i) Basic Information, (ii) Self-Appraisal, (iii) Appraisal by the Reporting Officer, immediately superior to the employee concerned, and (iv) Review, by the Review Officer. The external academic audit and annual self-appraisal by teachers also ensures a review of the academic quality and performance of teachers. The internal administrative and financial audit also appraises the functioning of the non-teaching staff.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/apar-forms-for-teachers.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Transparency, accountability and efficiency in all financial processes are practised by the College. It also conscientiously adheres to all the rules and regulations of the University of Delhi, UGC and Government of India. All major financial plans and decisions are taken by the Governing Body and the Principal. The institution is also in the process of digitising its financial activities to make such processes more environment-friendly and aid in efficiency and transparency.

The Section Officer (Accounts) and Administrative Officer check all vouchers, bills and registers on a daily/regular basis. The Bursar, Finance Committee and Purchase Committee are also involved in decision-making and scrutiny offinancial matters.

The annual-financial-auditing is conducted by aprofessional

Chartered Accountant, registered with I.C.A.I, and the Balancesheet is displayedon the website.

The annual internal audit of the Accounts section and part of the Administrative office is undertaken by the Internal Audit Committee. The committee, composed of faculty members from the Department of Commerce, one of whom is also a CA, reviews all records and data, and makes suggestions based on their findings. Based on the Internal Audit Reports, the Accounts Department acts upon suggestions, rectifies posssible errors and thus complies by audit obeservations.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/audit-report.html
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

86.93

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The important financial decisions are taken by the Governing Body and the Principal. The Resource Mobilisation Policy provides a coherent framework for all financial operations of the institution. Multiple strategies for resource mobilisation are explored through various sources - UGC Grant, Fee Collection, Interest on Corpus, Funds from the University of Delhi, Grants from the Trust, Rent from Sport Facilities,

Canteen andMobile Tower, Sponsorships andDonations. Additional resources are raised through conduct of self-financing Add-On/Certificate courses and revenue sharing under MoUs.

The college plans its expenditure which leads to a synchronised disbursal of funds for recurring expenses such as Salary, Maintenance, Purchase and procurement, Infrastructural Development, Academic activities - seminars/conferences/workshops, professional development programmes for staff, student competitions, celebration of college events, renewing library subscriptions, organising CSR activities like Blood donation camps, providing welfare measures to staff and students. The College motivates its students and staff to engage in research by providing them funds.

Financial planning is an important aspect of institutional planning, and many constituencies are asked to submit their budgetary requirements. The Principal reviews and sanctions thebudgets. The Governing Body, its sub-committees and the Principal periodically assess the financial functioning within the Institution.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/pdf/policy-documents/Policy-for-Resource-Mobilisation.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been successful in imbibing quality-consciousness among staff. Obtaining ISO 21001:2018 and ISO 9001:2015 certifications are testimonials of having institutionalized the quality-assurance-strategies-and-processes.

1. Template-based-approach for standardising quality assurance strategies: IQAC initiated templates for planning-and-execution—Department Planners, event reports, etc. Templates for Add-on courses established an uniform process for course-planning, execution-and-certification. A new template to address the Slow-and-Advanced-Learners was devised. Learner-

levels are identified through subject-specific-diagnostic tests at the beginning of each semester. Remedial-classes are provided for slow-learners and special sessions for advanced-learners through bodies like the Research-Centre. Remedial classes can also be accessed by all other students; the college notifies all students of the same.

2. IQAC has institutionalised a three-pronged approach—meticulous planning, assessment and feedback for establishing and enhancing quality in all aspects of teaching-learning. Workload-planning, work-allocation, distribution of assessment-heads for IA/CA, precede the teaching-process. Assessing achievement of Learning-outcomes through result-analysis, course/programme exit-surveys and feedback from all stakeholders along-with action-taken enhances quality. The External-Academic-Audit maps all performance indicators. ISO mandated internal/external-audits enhance quality processes in teaching-learning. Prioritising NEP requirements, IQAC initiated a portal for students to opt courses under AEC/SEC/GE/DSE/VAC. IQAC and JDMC-Cluster Committee organised an orientation-programme for the students to apprise them of options within the Central Cluster.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/iqac.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. IQAC monitors the teaching-learning process:
   1. Course-allocation and both internal and continuous-assessment is planned at the beginning of the semester.
   2. Teaching-plans are submitted at the beginning followed by mid-term review.
   3. Learner-levels are identified through a diagnostic-test and learner requirements for slow and advanced-learners are addressed.
   4. Course-Exit-Surveys and Programme-Exit-Surveys help to achieve learning-outcomes.
   5. A robust feedback-mechanism takes into account the

response of all stake holders. Monthly departmental-student-faculty-meetings address student-feedback.

6. A rigorous departmental-audit helps in quality-enhancement as inputs from the external-Auditor are recorded through a report followed by department Action-taken-report.

7. IQAC advises organisation of seminars-conferences-workshops and rigorous audit-processes.

8. The college is ISO-accredited and an internal-and-external-audit further enhances quality-standards in the college.

2. IQAC identifies training needs of staff, teaching and non-teaching and conducts capacity-building programmes.

1. Two Faculty-Induction-programmes were conducted for freshly recruited permanent appointees in collaboration with GAD-TLC (now GAD-MMTTC).

2. FDPs/workshops are held for faculty for continuous skill enhancement.

3. Workshops in collaboration with the ICT-committee ensured hundred-percent ICT-literacy for both faculty and non-teaching staff.

4. ICT requirements for non-teaching staff are addressed through especially designed ICT-workshops.

5. E-lectures are recorded and disseminated to provide more e-resources to the students.

6. IQAC provides training and promotes use ofICT-based-pedagogy and other innovative-pedagogies in the classroom.

File Description	Documents
Paste link for additional information	https://jdm.du.ac.in/iqac.html
Upload any additional information	View File

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, | A. All of the above |

NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://jdm.du.ac.in/pdf/annual-reports/Annual-Report-2023.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has always been active in promoting gender equity and sensitization of both students and staff through curricular/co-curricular/extra-curricular activities. College has various Centres/Societies/Clubs, like Centre-for-Gender-Equity-Studies, Girlup Nitara, Women's-Development-Cell, NSS, NCC, Khoj, which are continuously and actively engaged in upliftment of girl-students. Gender issues are part of different courses under the NEP (Core/DSE/GE/SEC/VAC). The college has also offered 30-hour-add-on-courses to develop an understanding of gender-issues. The College has several facilities for women-on-campus like Girl's-Common-Room, Day-Care-Centre (creche), Medical-Room, and Sanitary-Napkin-Dispenser. The college regularly provides counseling facilities to girl students. Safety and security of the female students and staff is monitored through both, CCT-surveillance and female security guard as well as female staff for spaces such as ladies' toilets. The number of CCTV-cameras has been increased from 64 to 84. College provides fee-assistance to promote higher-education-for-women the amount of which has been increased. The college has an active grievance-redressal-mechanism including an Internal Complaints Committee (ICC) for redressal of student-and-employee grievances. Talks are held to sensitise employees about rules related to sexual-harassment. Co-curricular and extra-curricular activities, which include

seminars, webinars, workshops, conferences, competitions, and campaigns, are conducted by departments and societies for gender-equity-sensitisation and to provide legal literacy to women regarding their rights.

File Description	Documents
Annual gender sensitization action plan	https://www.jdmccentres.in/pdf/gsap-2023-2024.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.jdmccentres.in/pdf/2023-2024.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college uses colour-coded-bins for segregating biodegradable(green) and non-biodegradable(blue) waste. Approximately 32 kg/day of solid-waste is segregated into 10 kg of non-biodegradable-waste collected by the municipality and 22kg of wet-waste converted into compost using a compost-making-machine. In 2023-24, approximately 1500 kg of solid-waste was converted into 250kg of compost. The college reuses the compost in the lawns, biodiversity trails, and kitchen gardens. The college has a functional drainage-system connected to the municipal-sewage-treatment-plant. The college collects rainwater in three collection-pits with a capacity of

81,969ltr/season. The runoff-wastewater from pavements is collected in a well that recharges groundwater. JDMC recycles 4000litres/day of RO reject water for cleaning-and-in-washrooms. Washrooms also have a double-faucet system to reduce water-usage while flushing. JDMC has MoUs with E-waste and paper-recycling organizations like RLG Systems Pvt. Ltd. and Scrap Uncle. Library sends old/weeded-out-books to the paper-recycling-unit under barter-agreement-system. In 2023-24, 515.2 kilograms-of-paper, 22.5 kilograms-of cardboard, and 2.5 kilograms-of-plastic-waste were recycled. The college is dedicated to creating a plastic-free-environment and discourages sale of single-use-plastic in the canteen. The efforts of the college have been recognized, testimonials being accreditation received with A+ grade in National Rural Institutions Sustainability Grading (NISG) by MGNCRE and appreciation letters received by college-and-faculty for sustainability.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles

2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan)	**A. Any 4 or all of the above**

accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is committed to fostering an inclusive campus environment. It has implemented various accessibility features, including ramps, tactile-paving, braille-signage, and elevators. The library is equipped with assistive-technology to support students-with-disabilities.

Several dedicated Centres work towards promoting inclusivity-and-support-to-students. The Equal Opportunity Cell (EOC) raises awareness about the challenges and strengths of differently-abled individuals, while Samarth-The Enabling Unit offers academic, financial, and social assistance. Additionally, the Centre-for-Gender-Equity focuses on creating a more equitable society. Centre for the Study-of-Disability-Inclusion promotes awareness regarding the-differently-abled.

The college actively engages students in promoting inclusivity through various clubs/societies/departments. Webinars/competitions/workshops are held to foster tolerance and understanding. The college collaborates with external organizations to organize events related to inclusivity.

Societies and Clubs such as the North-East-Students'-Group, Bharatiya-Bhasha-Samiti, Community-First-Initiative, and Women's-Development-Cell promote tolerance and understanding

among diverse communities. They raise awareness about various forms of diversity and foster an inclusive-environment. Festivals are celebrated to promote inclusivity, important days like Mother Tongue day etc. are celebrated to make students conscious of the importance of their mother tongue. Teachers ensure parity within-the-classroom, there is a zero-tolerance policy towards class-and-caste-differences within the classroom and outside it. The SC/ST cell and grievance-cell look into any problems for which they are approached.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college demonstrates a sincere commitment to embracing the values embedded in the Constitution. The institution doesn't just teach constitutional principles but weaves them into the fabric of its curriculum and extracurricular activities. This approach creates a vibrant space for students to reflect on their rights, duties, and the essence of responsible citizenship. The array of events organized speaks volumes about the college's dedication to nurturing well-rounded individuals.

It also takes initiatives like Awareness Rally Against Drug Use, Seminars on Democracy and Media and Indo-Argentina Relations Poster-Making-Competition, resonate deeply with the goal of cultivating a socially conscious mindset. Activities such as the Swachhta Hi Seva Campaign and Donation Drives are particularly inspiring, as they merge learning with action. Additionally, interactive sessions on topics like gender rights and legal awareness equip students with a nuanced understanding of societal issues.

The emphasis on diverse activities, such as webinars, workshops, and campaigns, truly enriches the student experience. Efforts like the Celebration of Constitution Week and discussions on youth in democracy make it clear that the college is fostering a generation that not only understands constitutional values but is also prepared to uphold them in

real life.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://jdm.du.ac.in/pdf/Aqar/Compiled-Proof-7-1-9.pdf
Any other relevant information	https://www.jdm.du.ac.in/electoral-literacy-club.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college creates a dynamic and engaging atmosphere by celebrating a diverse range of national and international days throughout the year. These events, organized by its departments, societies, clubs, and centres, seem to reflect a thoughtful blend of academic, cultural, and social awareness,

making the campus life vibrant and meaningful.

Celebration of commemorating days like World Environment Day, International Yoga Day, and Earth Day demonstrates a strong commitment to environmental consciousness. Observing Republic Day, Independence Day, and Kargil Vijay Diwas instill a deep sense of patriotism and respect for our national history. At the same time, events like International Women's Day, Mental Health Day, and World Disability Day are an earnest attempt to foster inclusivity and empathy within the community.

Celebrations of unique days like World Sparrow Day, Pi Day, and even World Chocolate Day add a playful and creative touch, making the calendar lively and diverse. Honouring global and cultural milestones, such as Shakespeare's Birth Anniversary and World Art Day, showcases a balanced approach to intellectual and artistic enrichment. These celebrations not only highlight critical issues but also create a shared sense of purpose, inspiring students to engage actively with the world around them.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1. Title of the Practice:Internationalisation: JDMC and Global Outreach

2. Objectives of the Practice:

To promote:

- international-collaborations-and-exchange-programmes

- knowledge-sharing and free-exchange-of-ideas.
- inter-cultural dialogue between students-and-faculties from the college-and-International-universities.
- academic and cross-cultural dialogue by organising student-and-faculty-exchange programmes, international-conferences, seminars, talks, workshops on global issues.

3. The Context

JDMC has always been quality conscious. Following-the-NAAC-PTR advisory, the-college-geared-itself towards-obtaining-international-linkages. In-this-regard, MoUs were signed with universities-abroad.

4. The Practice

- Setting-up-of-Centre-for-International-Programmes(CIP)
- Signing-formal-collaborations-to-establish-international-relations
- Organising-talks-by-international-speakers
- Providing-global-exposure-to-students
- Organising-and-participating-in-programmes-with-international-partners

5. Evidence of Success

International Collaborations/MoUs

- Republic-of-Uzbekistan-Oriental-University, Tashkent.
- Samarkand-Institute-of-Economics-and-Services, Samarkand.
- Tashkent-State-University-of-Oriental-Studies, Tashkent.
- Research-Centre-for-the-Study-of-Eastern-Culture-and-Heritage, Tashkent-State-University-of-Oriental-Studies.
- Research-Tourism-Development-Institute.

6. Problems Encountered:

- Establishing MoUs is a difficult process

Resources Required:

- Funding-and-resources to travel abroad
- Need for credit-transfer by the University-of-Delhi.

BEST PRACTICE 2

1. Title-of-the-Practice: Understanding the Differently Abled: Enhancing Inclusivity

2. Objectives-of-the-Practice

- To promote inclusivity-and address the challenges faced by Persons-with-Disabilities(PwDs)
- To promote empathy-compassion-and-inclusion amongst the teaching-and-non-teaching-staff-and students, transforming them into ambassadors-of-change in society.
- To fill the existing-gap relating to the-study-of-disability and create an-inclusive-and-participatory environment for PwDs.

3.The Context:

The Government-of-India has undertaken several-policy-and legal-initiatives. In-keeping-with-the-spirit-of-the-NEP, the centre aims to provide sensitisation-about-the-differently-abled to move-towards-a-more-holistic environment.

4. The Practice

The Centre creates awareness-and-promotes-inclusion through outreach activities-discussions-conferences-exhibitions, recording-audio-books-creating-accessible-text, etc. Various activities such as research, training and societal-inclusion-of-PwDs are promoted under the-aegis-of-the centre.

5. Evidence of Success

- Continuation-of-MoU-with-VVS-Devnar-foundation-to-be-their-mentor-partner.
- MoU signed for spreading awareness with Bal Bharti School, Pusa Road and Springdales School, Pusa Road.
- Add-on-Cours-on-Sign-language.
- Seminar-on-equal-Opportunity.
- White-Cane-Day-Sensitization-Event: Fostering-Awareness-and-Empathy.

6. Problems: Time required to increase-sensitisation-among the non-disabled.

Resources Required: Funds-for-equipment-such-as-Braille-printer, KIBO-device-to-convert-books-to-e-text and high-resolution-scanners

File Description	Documents
Best practices in the Institutional website	https://www.jdm.du.ac.in/best-practices.html
Any other relevant information	https://www.jdm.du.ac.in/pdf/Best-Practices/BEST-PRACTICES_2023-2024.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

JDMC strongly believes in and advocates a policy of inclusion. In keeping with the spirit of the National Education Policy (NEP), the college has integrated inclusivity as a good practice to be emulated and executed in all activities of the Centres and societies. Students, faculty and all stakeholders are part of this process of integration. The college through Centres like CIP and CSDI has expanded to spread the message of inclusivity and harmony. Conferences, seminars, talks, workshops and activities work towards providing the requisite exposure to our students at the national and international level. Field trips are organised to understand different cultures within the nation, at the same time, our efforts at internationalisation provide the students with an understanding of different cultures abroad. The outcome of the following principle has been:

- Signing of MoUs with respect to international outreach
- Signing of MoU with university for people with visual disability
- Signing of MoU with schools to sensitise the neighbourhood about people with disability
- Conduct of seminars, conferences and talks
- Participation by faculty in international conferences.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

IQAC plans to initiate and strengthen robust mechanisms in all aspects of the functioning of the institution in the following ways:

New Initiatives

- Start a Skill-Development-Centre-in-collaboration-with-JDVC
- To establish JDMC as a designated-skill-based-centre of the University of Delhi
- Expand outreach, inclusivity-and-global-exposure through the Centre-for-International-Programmes and the Centre for Disability Studies Inclusion
- To lay greater emphasis on the Centre-for-Indian-Knowledge-Systems previously known as Centre for Universal-Values-and-Ethics
- Strengthen environment-friendly-practices
- Creating an environmental lab
- Rewilding project-Creating-biodiversity-trails by planting native-trees-and-shrubs
- QR-based-tree-census

Accreditation

- Plan to improve accreditation through NIRF-Ranking
- Maintain and develop ISO-processes to ensure accreditation

Infrastructure

- Expansion-and-improvements-in physical-infrastructure
- Expansion-and-improvements-in ICT-infrastructure

Student-centric

- Increase-participative-governance
- Bridge the gap between the administration-and-students through direct-interaction
- Strengthen mentor-mentee system and increase the number of mentee-institutions under Vidya-Vistar-Scheme and jointly engage in quality-enhancing measures.
- Generate more E-Resources including for the recently-constructed Recording-Room
- Provide research exposure through Research-Centre-activities

- Offer Add-on courses to ensure greater-employability

Faculty-centric

- Strengthen-pedagogic-methods by initiating Faculty-Pedagogy-series
- Facilitate research-opportunities and SI and WoS publications
- Conduct FIPs and FDPs especially for newly-recruited-permanent-faculty
- Ensure 100% ICT literacy-and-department-specific-updation for faculty
- Conduct ICT-capacity-building-programmes for all college staff including teaching and non-teaching