

Faculty Details Proforma for DU Web-site

Photograph



	Title	First Name	Middle Name	Last Name
1	Ms.	Alka		Singh
2	Designation	Assistant Professor		
3	Permanent	Permanent		
	Temporary/ Ad-hoc (Please specify)			
	Work Experience (Total years of experience)	7 Years, 3 Months.		
4	Address:	West Delhi		
5	Phone No: Office			
	College Email Id	alka@jdm.du.ac.in		
6	Educational Qualifications (Highest Degree)	M.com, UGC-NET, PhD (Pursuing)		
7	Orientation/ Refresher/ FDP/ any other	<ol style="list-style-type: none">1. Attended Two Weeks online Training Programmes on “NEP Orientation and Sensitisation” being organized by Mahatma Hansraj Malaviya Mission Centre, Hansraj College under the aegis of Malaviya Mission Scheme, UGC from 15th January to 28th January 30, 2024.2. Successfully Completed One Month (4 Weeks) “online Induction Training/Orientation Programme, organized by the Teaching Learning Centre Ramanujan College, University of Delhi under the aegis of the PMMMNMTT of Ministry of Education, from 22nd November - 21st December 2023.3. Attended one week online National Workshop on “Basics of Research Methodology” from May 17th to May 22nd, 2023,		

		<p>organized by HumanBehavtics Private Limited.</p> <p>4. Attended One Week online FDP on “Basics of Research Methodology and Issues in Plagiarism (An Interdisciplinary Approach)” organized by Guru Angad Dev Teaching Learning Centre, a Centre under PMMMNMTT of Ministry of Education and Department of Business Economics, SGBT Khalsa College, University of Delhi, from 31st May to 6th June 2022.</p> <p>5. Successfully completed Two Weeks online Faculty Development Program on “Learning Advance E-tools for MOOCs Development & Research” organized by Motilal Nehru College Evening and Teaching Learning Centre Ramanujan College, the University of Delhi under the aegis of the PMMMNMTT of Ministry of Education from 1st to 14th September 2020.</p>
	<p>Participation in Workshops</p>	<p>1. Attended a day workshop on “MS Office with Advance Excel” organized by IQAC and ICT Committee, Janki Devi Memorial College, University of Delhi on 20th September 2023.</p> <p>2. Attended the workshop on “Faculty Portal and Orientation Session” organized by IQAC and ICT Committee, Janki Devi Memorial College, University of Delhi on 15th September 2023.</p> <p>3. Attended One day “Springer Nature Author Workshop” organized by Central Library, University of Delhi in collaboration with Springer Nature on 10th August, 2023.</p> <p>4. Participated in the One-Day workshop on “Ethics & Culture”,</p>

		<p>a Value Addition Course (VAC) organized by the Value Addition Course Committee and Janki Devi Memorial College, University of Delhi on 20th May 2023.</p> <p>5. Attended two two-week of online Spiritual Workshops on “Connecting to Inner Genius Workshop” organized by Spiritual Wisdom Shampa under the Pyramid Spiritual Society Movements from 22nd January to 6th February 2022.</p> <p>6. Participated in a 2-day Faculty Empowerment Workshop on “Application of ICT Tools in Higher Education” organized by Motilal Nehru College (Day) & Motilal Nehru College Evening, University of Delhi, from 11th -12th June 2020.</p> <p>7. Participated in an online workshop on “International Trade and Investment During Covid-19: What to Expect” organized by the Department of Commerce Motilal Nehru College Evening, University of Delhi, on 15th May 2020.</p>
8	Administrative Assignments	
	Department (in the last two years)	<ol style="list-style-type: none"> 1. Faculty coordinator of Commerce Association. 2. NAAC, AQAR & NIRF point of person Commerce Department. 3. Annual Report Point of Person. 4. Member-Attendance Committee. 5. Member-Internship Committee. 6. Member-Admission Committee. 7. Member-Course exit survey. 8. Member-Media & Website Committee.
	College (in the last two years)	<ol style="list-style-type: none"> 1. Member-NAAC Criteria III. 2. Member- Stress Management Committee. 3. Member-Invigilation and Evaluation Committee. 4. Member-Counselling Committee.

		<p>5. Member-NSS Society 6. Co-convenor- Chetna Society</p>
	University (In the entire tenure)	Participated in the evaluation of different undergraduate papers taught.
9	Areas of Interest / Specialization	Human Resource Management, Organizational Behaviour.
10	Subjects Taught (in the last three years)	<ol style="list-style-type: none"> 1. Human Resource Management 2. Business organization & Management 3. Management Principles & Applications 4. Auditing & Corporate Governance 5. Entrepreneurship Development 6. Digital Empowerment
11	Research Guidance	
12	Publications Profile	7
	Authored Books (Single/ Co-authored)	NA
	Edited Books (Single/ Co-edited)	NA
	Chapter in book (Single/ Co-edited) (Please specify whether National or International)	NA
	Article in Peer-reviewed Journal (Single/ Co-edited) (Please specify whether National or International, UGC Listed)	Total 7 Articles 2 in Scopus indexed journals, 3 in the UGC care list and 2 are peer-reviewed journals.
	Conference Proceedings (or any other form of published content)	NA
	Creative Writing	NA
	Translation	NA
13	Conference Participation (in the last three years) [Please specify whether National or International]	<ol style="list-style-type: none"> 1. Successfully completed 3 days online International Conference on “Multidisciplinary Aspects of Human Rights and The Environment (ICMAHRE2023)” organized by Govt. Maharani Sudarshan College for Women Bikaner and Raj Rishi Govt. Autonomous College, Alwar, Rajasthan from 18th to 20th January 2023.

		<p>2. Participated in the International Conference on “Technology and Innovations: Changing The Face of Business” organized by the Department of Commerce Shaheed Bhagat Singh College, University of Delhi, on 31st January 2020.</p> <p>3. Participated in an international conference on “Global Conference on Pyramid Power” organized by the Pyramid Spiritual Societies Movement, New Delhi.</p>		
	Papers Presented	1		
	Sessions Chaired			
	Discussant or any other			
14	ICT enabled teaching-learning	PPTs	Google Classrooms	College E content
	Development of e-content (Please specify if it is e-lesson, e-quizzes, e-lectures; also mention the Institution for which the same has been prepared)	Lecture/PP T for given subjects.		
	Development of MOOCs			
15	Contribution to development of Syllabi			
16	Research Projects	Major Grants	Research Collaboration	UGC Funded Research Projects
17	Awards and Distinctions	For 2nd Position in graduation	For 1st position in Masters.	
18	Association With Professional Bodies	PSSM and PMC Hindi		
19	Other Activities	Meditation Practitioner and Teacher.		

This is to certify that the information provided by me is correct and to the best of my knowledge

Name and Designation: Ms. Alka and Assistant Professor